



**STILLWATER RURAL WATER ADVISORY BOARD MINUTES
JANUARY 18, 2018 Regular Meeting**

The Stillwater Rural Water Advisory Board met for a regular meeting on Thursday, January 18, 2018 at 12:00 pm in Conference Room 1112-B of the Stillwater Municipal Building at 723 S. Lewis, Stillwater, OK. The meeting was called to order by Chairman Robert Sitton Jr.

Members present: Robert Sitton Jr., Charles Rice, Billy Clay and Ken McKinley.

Members absent: Adam VanDeventer.

Others present: William Millis, Water Resources Director, Lowell Barto, counsel for Rural Water Corp #3, Dennis McGrath, Assistant City Attorney and Susan Hall, Water Resources Administrative Assistant as recording secretary.

Others absent: None.

1. CALL MEETING TO ORDER

A. Robert Sitton Jr. began the meeting at 12:00 pm.

2. APPROVAL OF MINUTES

Motion by Rice, second by McKinley to approve minutes of the October 19, 2017 Regular Meeting.

Voting aye: McKinley, Rice and Sitton. Abstaining vote: Clay. Voting no: None. Motion carried.

3. GENERAL ORDERS

A. Staff Report to Board on Miscellaneous Items (no action to be taken by the Board on this item)

William Millis gave an overview of the water quality report.

Millis stated a letter was sent to former Rural Water Advisory Board member, Norman Durham. The letter thanked Norman for his years of service and was signed by the city manager.

B. Review and Discuss Rural Water Advisory Board Semi-Annual Report

There was a brief discussion about the Rural Water Advisory Board Semi-Annual Report.



C. Exhibit C of the Agreement Between the City of Stillwater and Rural Water Corp #3 Phase I Projects and Phase II Projects - Update

Millis gave an update of Phase I and Phase II Projects of Exhibit C of the agreement between the City of Stillwater and Rural Water Corp #3.

D. Yost Road Booster Pump Station Improvement Project - Update

Millis gave a brief update of the Yost Road Booster Pump Station Improvement Project. Millis stated the small project grew when staff realized the need to make the booster pump station bigger to better serve our customers.

E. Water 2040 - Update

Millis gave an update on the Water 2040 project.

F. Approve Revised 2018 Rural Water Advisory Board Calendar of Meetings

Motion by McKinley, second by Sitton to approve Revised 2018 Rural Water Advisory Board Calendar of Meetings.

Voting aye: Clay, Sitton, Rice and McKinley. Abstaining vote: None. Voting no: None. Motion carried.

G. Recommendations by Rural Water Advisory Board to SUA

None.

4. REPORTS FROM OFFICERS AND BOARDS

McKinley complimented field staff for their prompt attention to a water line leak in December. Chairman Sitton also expressed his appreciation to field staff for their work in all types of weather year round. All board members concurred.

5. ADJOURN

Motion by Clay, second by Rice to adjourn.

Voting aye: Clay, Sitton, Rice and McKinley. Abstaining vote: None. Voting no: None. Motion carried.

The meeting adjourned at 1:03 pm.

Prepared by Susan Hall, recording secretary.