



**STILLWATER RURAL WATER ADVISORY BOARD MINUTES
OCTOBER 19, 2017 Regular Meeting**

The Stillwater Rural Water Advisory Board met for a regular meeting on Thursday, October 19, 2017 at 12:00 pm in Conference Room 1112-B of the Stillwater Municipal Building at 723 S. Lewis, Stillwater, OK. The meeting was called to order by Chairman Robert Sitton Jr.

Members present: Robert Sitton Jr., Charles Rice, Norman Durham, Adam VanDeventer and Ken McKinley

Members absent: Jim George and Billy Clay.

Others present: Brandon Neal, Water Resources Engineer, Lowell Barto, counsel for Rural Water Corp #3, Dennis McGrath, Assistant City Attorney and Susan Hall, Water Resources Administrative Assistant as recording secretary.

Others absent: William Millis, Water Resources Director.

1. CALL MEETING TO ORDER

A. Robert Sitton Jr. began the meeting at 12:00 pm.

2. APPROVAL OF MINUTES

Motion by Durham, second by Rice to approve minutes of the July 20, 2017 Regular Meeting.

Voting aye: McKinley, Rice, VanDeventer, Durham and Sitton. Abstaining vote: none. Voting no: none. Motion carried.

3. GENERAL ORDERS

A. Staff Report to Board on Miscellaneous Customer Requests (no action to be taken by the Board on this item)

No discussion.

B. Review and Discuss Rural Water Advisory Board Semi-Annual Report

No discussion.



C. Exhibit C of the Agreement Between the City of Stillwater and Rural Water Corp #3 Phase I Projects and Phase II Projects - Update

Neal gave a brief explanation of the purpose and benefits of water mixers installed in water towers.

D. Yost Road Booster Pump Station Improvement Project - Update

Neal gave a brief update of the Yost Road Booster Pump Station Improvement Project.

E. Water 2040 – Update

Neal gave a brief update on the Water 2040 project and stated information on the project can be found on the Water 2040 webpage.

F. 2016 Rural Water System Water Quality Report

Neal stated the publication of the annual Water Quality Report, also known as the Consumer Confidence Report or CCR is still delayed. This report is normally available before July 1st, but we received additional direction from Oklahoma Department of Environmental Quality and the report is being finalized for publication.

G. Approve 2018 Rural Water Advisory Board Calendar of Meetings

Hall presented the draft 2018 Rural Water Advisory Board Calendar of Meetings.

Motion by VanDeventer, second by Rice to approve 2018 Rural Water Advisory Board Calendar of Meetings.

Voting aye: Durham, Sitton, Rice, VanDeventer, and McKinley. Abstaining vote: none. Voting no: none. Motion carried.

H. Recommendations by Rural Water Advisory Board to SUA

None.

4. REPORTS FROM OFFICERS AND BOARDS

Chairman Sitton stated this would be Norman Durham's last meeting as a member of the Rural Water Advisory Board. Norman Durham stated he has been involved with Rural Water Corp #3 since 1967. The board and staff thanked Durham for his many years of dedicated service to the community.



5. ADJOURN

Motion by McKinley, second by Rice to adjourn.

Voting aye: Durham, Sitton, Rice, VanDeventer, and McKinley. Abstaining vote: none. Voting no: none. Motion carried.

The meeting adjourned at 12:39 pm.

Prepared by Susan Hall, recording secretary.