

	<p>Application for TEMPORARY OUTDOOR EXPANSION PERMIT</p>
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Permit #TOEP 20 _____

Business Owner: _____ Mailing Address: _____

Business Owner Contact Information: Phone: _____ Email: _____

Property Owner Contact Name, if different: _____
 Phone: _____ Email: _____

Property Street Address: _____

Zoning Classification: _____

Required documents to be submitted with the Temporary Outdoor Expansion Permit application.

SUBMITTED BY APPLICANT	DOCUMENT	VERIFIED BY CITY
	Completed Application form	
	NOTE: Licenses expire November 30, 2020 or upon action under an emergency order or adoption of permanent rules	
	Sketch of proposed expanded service area including: <ul style="list-style-type: none"> • Location of restaurant or bar building • Adjacent sidewalk • On-street parking • Off-street parking lot • Location of adjacent extended service area to be permitted • Dimensions of said adjacent extended service area 	
	Description or visual depiction of physical barrier/s used for separation of service area from public right-of-way or private parking area.	
	Copy of current valid Payne County Health Department and/or Oklahoma ABLE Commission licenses and permits	
	Copy of current valid City of Stillwater Alcohol License, if serving alcohol in extended service area	
	Copy of liability insurance declarations page	

APPLICANT SIGNATURE: _____ DATE: _____

The City of Stillwater will review the application and documentation provided and notify applicant of the approval, approval with conditions, or denial of the application. No work shall commence in establishing the Temporary Outdoor Expansion service area until the permit is issued by the City.

Date Application Received: _____	Application # _____	Received by: _____
Approval Date: _____	Denial Date: _____	