



Office Use Only
Permit # _____

STRUCTURE MOVE APPLICATION

SECTION I - STRUCTURE BEFORE MOVING

ADDRESS OF STRUCTURE(S): _____

LEGAL DESCRIPTION OF STRUCTURE: *(lot, block, subdivision or legal description of tract)*

DESCRIPTION OF STRUCTURE(S): _____

HEIGHT _____ WIDTH _____ LENGTH _____ OF STRUCTURE WHEN LOADED. (Must comply with state statute)

NAME OF PROPERTY OWNER: _____

PROPERTY OWNER ADDRESS: _____

PROPERTY OWNER PHONE NUMBER: _____

Check One:

CITY SEWER Sewer lines must be capped by a registered plumbing contractor, inspected and tied down by the plumbing inspector PRIOR to permit issuance.

SEPTIC SYSTEM Septic tanks must be properly abandoned by a registered plumbing contractor, inspected and tied down by the plumbing inspector PRIOR to permit issuance.

SECTION II - MOVING THE STRUCTURE(S)

ADDRESS WHERE THE STRUCTURE(S) WILL BE MOVED: _____

PURSUANT TO STILLWATER CITY CODE SECT 10-142 - THE STRUCTURE MUST BE INSPECTED BY THE BUILDING OFFICIAL OR DESIGNEE PRIOR TO PERMIT ISSUANCE IF MOVED INTO OR INSIDE THE CITY LIMITS (If being moved out of the city limits, enter "outside city limits".)

ROUTE TO BE TAKEN WHEN MOVING STRUCTURE: _____

LOCATION OF LINES, TREES, POLES, OR FIXTURES WHICH NEED TO BE RAISED, MOVED OR CUT

If **YES** - Proof of 24-Hours notice is required prior to permit issuance.

DATE STRUCTURE(S) WILL BE MOVED: _____ Time: _____ A.M. / P.M.

PURSUANT TO STILLWATER CITY CODE SECTION 10-173: No structure shall be moved within the city between the hours of 7:30 a.m. and 8:30 a.m., or between the hours of 4:30 p.m. and 6:00 p.m. Such hour restrictions shall not apply to state or county highways located within the city whenever state statute or regulation allow for different times.

Check One:

Police Escort Required (Stillwater Police Department requires 24-hours advanced notice)

Private Escort Service Proposed (Provide a copy of state escort certification pursuant to State Statute)

CONTRACTOR INFORMATION

NAME OF CONTRACTOR MOVING THE STRUCTURE(S): _____

CONTRACTOR PHONE NUMBER: _____

ADDITIONAL INFORMATION

PURSUANT TO STILLWATER CITY CODE SECTION 10-143 All buildings or structures which are authorized to be moved shall be made to conform with the requirements of the ordinances of the city governing the erection of a new building or structure on the proposed new location.

PURSUANT TO STILLWATER CITY CODE SECTION 10-149 Within thirty (30) days after a building or structure has been removed, the remaining foundation materials and other site development refuse shall be removed, any depression left on the lot shall be filled with clean material, and the lot shall be returned to an open, maintainable state. Erosion control shall be provided and maintained until proper ground cover is established to control erosion. The property owner shall be responsible for compliance with this section.

INSURANCE \$500,000 Workers Comp/Employers Liability, \$1,000,000 General Transport Liability General Aggregate and Per Occurrence.

SURETY BOND \$50,000

ATTACHMENTS:

1. Building permit application, site plan and foundation plan for the new location (if in the city).
2. \$45.22 + \$14.88 if attached to city sewer.
3. State Escort Service Certification (if applicable)

I hereby certify that the statements in this application and the attachments hereto are accurate and that the property owner has given permission for this work to proceed. I further certify that all work under this permit will conform to all applicable ordinances, rules or regulations of the City of Stillwater.

CONTRACTOR: **SIGNED** _____ Date: _____

CONTRACTOR: **PRINT** _____ Date: _____

Approved By: _____ Title: _____ Date: _____