



Department of Community Development
723 S. Lewis Street/P.O. Box 1449 Stillwater, OK
74076-1449

Office: 405.742.8220
Web: stillwater.org

SIGN PERMIT

Zoning: _____

Permit # _____

The requirements for the types and location of signs, and for licensing of sign contractors and issuance of sign permits, is contained in Article 7 of the Stillwater Land Development Code (Chapter 23). Ground and pole signs are considered permanent structures and cannot be built in an easement, cannot overhang an easement or right-of-way, and must meet required clearances from utility lines. All drawings shall be detailed with all dimensions, locations, and materials.

SIGN INFORMATION

Manufacturer: _____

General location (attach drawing): _____

Type: _____ Expiration date for temporary signs: _____

Dimensions: _____ Total square ft.: _____

PROPERTY INFORMATION

Property Address: _____

Owner name: _____ Phone: _____

Owner address _____

*For signs not attached to a building, provide a site drawing with the location of the sign in relation to easements, setbacks and utilities on the property.

*For replacement signs, show existing signage with dimensions and new signage with dimensions.

*All pole and monument signs over 10 ft. in height shall be accompanied by foundation and structural plans stamped by a licensed Oklahoma Engineer.

SIGN CONTRACTOR

Name: _____ License #: _____

Address: _____ Phone: _____

I hereby certify that the proposed sign and sign location are in conformance with all adopted regulations of the City of Stillwater. I agree that in the event this application contains erroneous information, the owner and/or sign contractor will be responsible for all costs connected with removal of the sign and all expense incurred by the City of Stillwater due to any interference with its use of its easements.

Applicant Signature

Applicant's Name (Please print)

Remit to the City of Stillwater, Development Services Department, or fax to (405) 742-8321 or
Email to digitals@stillwater.org.