

## Heat Pump Rate Change / Rebate Program Information

*Quiet, clean, dependable! Electricity from Stillwater Electric Utility (SEU). Let us help pay for your new heat pump for quiet, clean, dependable heating and cooling of your home!*

*Since 2002, the City of Stillwater has offered a Heat Pump Rebate Program to encourage our customers to use electricity to heat and cool their homes. Under this program, the cost of part of a new electric heat pump can be rebated\*.*

*We recommend electricity — if you heat and cool your home or small business with electric you don't have to worry about things like gas flames, pilot lights, carbon monoxide, and vents through your roofs that require maintenance and can be the source of leaks. A new electric heat pump can add to a home's comfort, safety, convenience, and resale value — and now we'll help pay for it whether this is the original HVAC unit installed in a new home or a replacement HVAC system being installed in an existing residence.*

*\*The City of Stillwater also offers this same rate change / rebate program to the owners of small businesses that qualify for service under the General Service (GS) electric rate. Contact SEU for more information on this rebate.*

*Here are the requirements of the program:*

1. For Residential Customers:
  - a. Once a heat pump is installed by a residential customer and accepted by SEU, the customer is eligible to apply for the Residential Heat Pump (RHP) **rate**. This rate was developed specifically for residential heat pump customers and is lower than the standard Residential Service (RS) rate on an annual basis. Application for the RHP rate is made by completing the Heat Pump Rate Change/Rebate Program Application. For locations where multiple heat pumps are installed, a Heat Pump Rate Change / Rebate Application must be completed for each unit.
  - b. In addition, the customer may qualify for a **rebate** if the system installed meets minimum program requirements. Application for the rebate is made by completing the Heat Pump Rate Change / Rebate Program Application. For locations where multiple heat pumps are installed, a Heat Pump Rate Change /Rebate Application must be completed for each unit.
2. For Commercial Customers:
  - a. Air Source heat pumps installed by commercial customers do not qualify for either a reduced heat pump rate or rebate.
  - b. Once a Ground Source heat pump is installed by a commercial customer and accepted by SEU, the customer is eligible to apply for the Ground Source Heat Pump (GSHP) **rate**. This rate was developed specifically for commercial heat pump customers and is lower than the standard GS rate on an annual basis. Application for the GSHP rate is made by completing the Heat Pump Rate Change/Rebate Program Application.

For locations where multiple heat pumps are installed, a Heat Pump Rate Change / Rebate Application must be completed for each unit.

- c. In addition, the customer may qualify for a **rebate** if the system installed meets minimum program requirements. Application for the rebate is made by completing the Heat Pump Rate Change/Rebate Program Application. For locations where multiple heat pumps are installed, a Heat Pump Rate Change / Rebate Application must be completed for each unit.
3. The installing party or contractor must contact the City of Stillwater Development Services Department to request a permit for the installation of the heat pump. After installation is complete, the Development Services Department must be called by the permit holder to inspect and approve the completed installation. Rebate payment will not be made unless the installation has been approved by the appropriate City code inspectors.
4. To qualify for the rebate, the heat pump you select must meet:
  - a. The following minimum rating standards:
    - i. For **Air Source Heat Pumps**, the Seasonal Energy Efficiency Ratio (SEER) of 18.0 or greater is required.
    - ii. For **Ground Source Heat Pumps**, an Energy Efficiency Ratio (EER) of 25.0 or greater is required.
  - b. The residence or business may not have a “dual fueled” heat pump. Residences or businesses with heat pumps that have natural gas, LP gas, fuel oil, or wood burning furnaces as heat sources or auxiliary heat sources for cold weather operations will not be considered for this rebate program. (The use of a wood log, natural gas log or LP gas log in a fireplace is acceptable under this plan.)
5. The purchase and installation costs must be verified with original paid receipt(s). A copy of the receipt(s) and photograph(s) of the manufacturer’s data plate (showing Model Number, Serial Number, etc.) on the unit will be needed for SEU processing of the rebate.
6. The customer or contractor shall complete the Heat Pump Rate Change/Rebate Program Application and provide SEU with documents certifying needed information about the heat pump installation. The required form will be provided by SEU. If the application is not received within sixty (60) days of the date the unit was placed into service then the application will be deemed ineligible for the rebate.
7. After verification that the heat pump and its installation comply with all requirements, a rebate will be made directly to the SEU customer or home builder. (In the case of new construction, the rate changes do not go into effect until the account is changed over to permanent service.) Rebates will be made as follows:
  - a. For an Air Source Heat Pump system, SEU will rebate \$100 per ton of installed capacity.

- b. For a Closed Loop, Ground Source Heat Pump system, SEU will rebate \$200 per ton of installed capacity.
- c. For multiple unit residences and apartment complexes, the rebate shall be applied on a per unit basis. The incentive for each additional unit installed at the same site shall be based upon the capacity installed for that residence unit.
- d. After necessary receipts and verifications have been received, the rebate checks will take approximately 3 weeks to process.

***Rate Changes / Rebates will only be provided on systems that meet the current requirements for Stillwater Electric Utility.***

Effective Date: 1 August 2014