



Meeting Date: May 1, 2017

Report No. CC-17-72

Agenda Item No. 4b

Purpose: Consider approval of National Joint Powers Alliance (NJPA) uniform contract with Unifirst.

Budget Impact: Uniform expenditures are budgeted on an annual basis; no additional appropriations are needed.

Staff analysis of the NJPA contract prices compared to our current contract with Ameripride indicates cost savings of up to 17% on an annual basis. This is equivalent to \$7,400 per year in the Electric Department alone.

Operations Department currently purchases uniform shirts. Analysis of uniform rental vs. purchase indicates that rental will yield additional savings of \$30,000 annually in this department.

Prior Council Action or Part of an Approved Project: Yes

Related Items: [2016 Uniform Contract Report](#)

Alternatives: The following alternatives are available to the City Council:

1. Continue current contract with Ameripride for uniform rental for fiscal year 2017-18.
2. Award a contract to Unifirst based on NJPA pricing for uniform rental for fiscal year 2017-18.

Recommendation: Staff recommends that Council awards a contract to Unifirst based on NJPA pricing for uniform rental for 2017-18 and authorize mayor to sign appropriate contract documents upon completion of City Attorney review.

Prepared by: John McClenny, Special Projects Director

Submitted by: Norman McNickle, City Manager

Background Information: Uniforms are provided to employees whose job causes clothing to become soiled on a regular basis or employees that are required to wear special safety clothing. National Joint Powers Alliance (NJPA) serves as a cooperative purchasing agent for over 50,000 member agencies. NJPA offers cooperatively contracted products, equipment and services to government entities. The City of Stillwater has used NJPA in the past to make other purchases. The City Attorney has reviewed the NJPA program and determined that it meets the City's procurement requirements.