



Meeting Date: April 3, 2017

Report No. CC-17-61

Agenda Item No. 8-a

Status: General Orders

Purpose: Request Council approval of the professional services agreement for final design (bid ready plans) and environmental clearance required for the North Perkins Road improvements from McElroy to Lakeview (Task Order 13, Amendment 2) and budget amendment.

Background Summary: The scope of work for Task Order 13, Amendment 2, is to prepare the final design plans and environmental documents for Perkins Road from McElroy to Lakeview improvements. The plans will be developed based upon the right-of-way plans that were previously prepared in an earlier phase of the project. The plans will include the information and details necessary to construct the roadway, retaining walls, storm drainage, signals and other items that are included as part of the improvements. The development of the plans and environmental documents will follow the ODOT 2014 Project Development Process document for On System Projects as required by the ODOT project agreement.

On December 16, 2013, the Council approved the original ODOT project agreement. An amendment to the ODOT project agreement is on this agenda for consideration by the Council. The proposed amendment increases the estimated project construction cost.

On July 18, 2016, the Council approved an on-call engineering task order agreement (MSA) with Olsson Associates for professional services up to \$1,460,000 in FY17. Authorization of this task order leaves a remaining balance of \$815,978.62 in the MSA available for future authorization.

Budget Impact: For the proposed services, \$86,596.22 needs to be appropriated from the available fund balance of the Transportation Sales Tax Fund.

- If approved, City management will sign the budget amendment form to move the authorized amount from the fund balance into the project account (project number STPW22, professional services).
- The total fee for the proposed professional services is \$346,596.22. \$260,000 has already been appropriated and is available. The additional appropriation of \$86,596.22 is needed to fund the proposed services.

Prior Council Action or Part of an Approved Project: Yes

Related Items: [Budget-In-Brief Adopted FY2016/17; CC 071816 MSA Olsson](#)

Alternatives:

1. Appropriate \$86,600 from the Transportation Sales Tax Fund for the North Perkins Road improvements project (STPW22) and authorize expenditures up to \$346,600 for the North Perkins Road improvement project professional services (Olsson Task Order 13, Amendment 2).
2. Put the project on hold.
3. Terminate the project.

Recommendation: Staff recommends Alternative #1.

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Reviewed by: Dan Blankenship, Deputy City Manager

Submitted by: Norman McNickle, City Manager

Attachments: Task Order 13 Contract Amendment 2 Support Documents; CC-2013-23