



**Meeting Date:** April 17, 2017

**Report No.** CC-17-52

**Agenda Item No.**

**Purpose:** Authorize the City Manager to sign a letter of intent with the Friends of Stillwater Community Center, Inc. and the Stillwater Community Center Foundation for building improvements to the dining and social hall of the Stillwater Community Center.

**Budget Impact:** The City will reimburse the SCC Foundation for one-half of improvement costs. The reimbursement will be made from gross revenues received from rental or other fees charged to users of the dining-social hall after the completion of the improvements. This agreement would be a unique and innovative way for facility improvements to occur with no upfront costs to the City with eventual funding through increased revenues.

**Prior Council Action or Part of an Approved Project:** No

**Recommendation:** Staff recommends Council authorize the City Manager to sign a letter of intent and work with Friends of Stillwater Community Center, Inc. and the Stillwater Community Center Foundation on an agreement between the entities for building improvements to the dining and social hall of the Stillwater Community Center.

**Submitted by:** Norman McNickle, City Manager

**Attachment:** Letter of Intent