

The City of
Stillwater
OKLAHOMA.

STILL PIONEERING

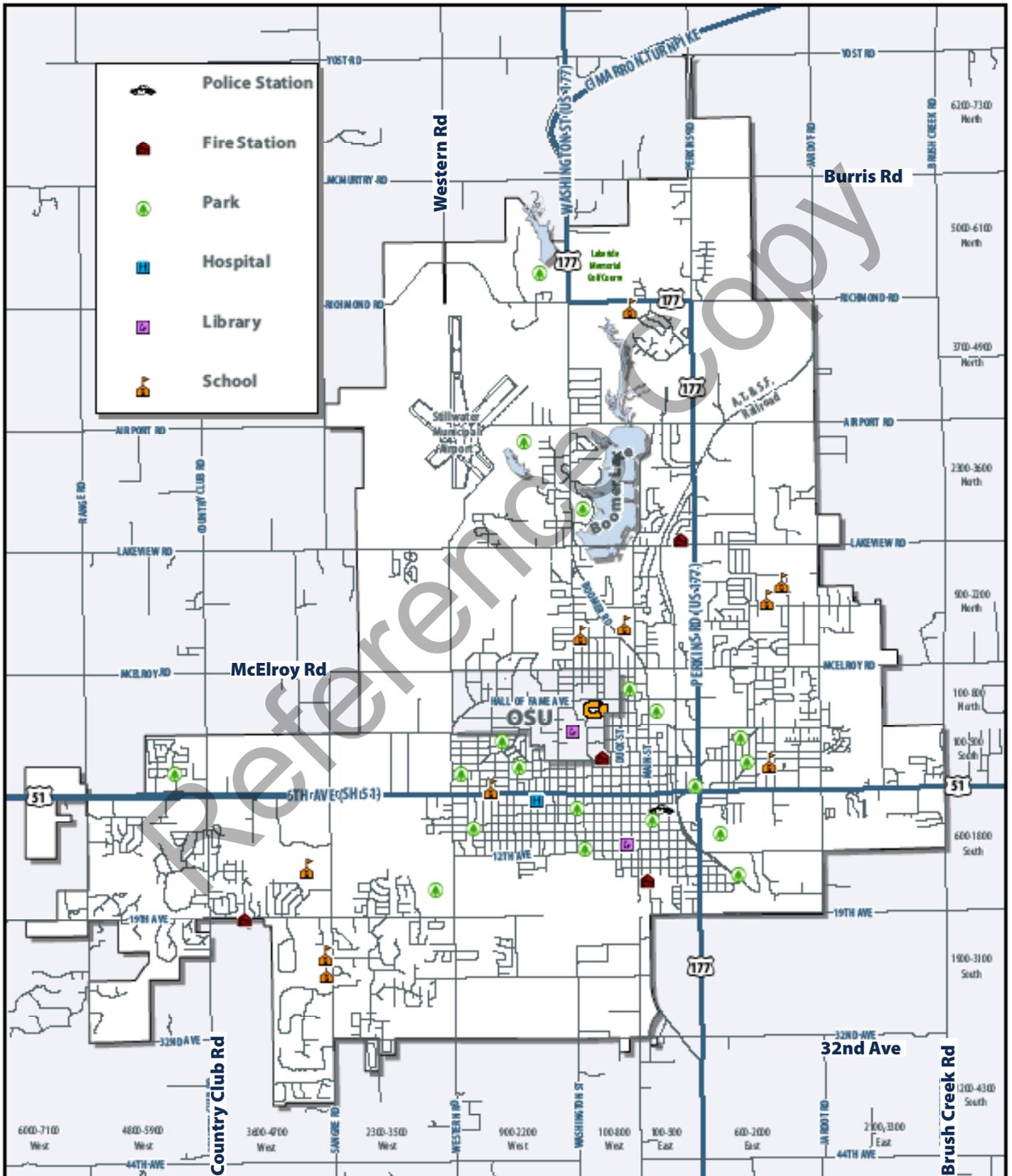


CITY OF STILLWATER

Budget in Brief: FY 2016/17

Adopted Operating & Capital Budgets





**City of Stillwater, Oklahoma
Demographic and Economic Statistics
Last Ten Fiscal Years**

Fiscal Year	Population (1)	Personal Income (in thousands) of dollar (2)	Per Capita Personal Income	Median Age (3)	EDUCATION LEVEL IN YEARS OF SCHOOLING (3)		K-12 School Enrollment (4)	Post-Secondary Enrollment (4)	Unemployment Rate (5)
					Percentage High School Graduate or Higher	Percentage Bachelor's Degree or Higher			
2006	45,674	1,925,139	24,911				5,560	23,748	5.0%
2007	46,383	2,102,451	27,050				5,460	23,486	4.8%
2008	46,976	2,306,093	29,290				5,489	23,564	4.3%
2009	47,653	2,314,505	29,030				5,596	23,719	6.3%
2010	45,688	2,402,414	31,021	23.9	92.5%	46.6%	5,780	24,018	5.8%
2011	46,048	2,523,379	32,356	24.1	93.3%	47.0%	5,960	24,622	5.9%
2012	46,560	2,836,935	36,186	23.7	93.4%	49.0%	6,061	25,623	5.1%
2013	47,186	2,878,256	37,146	**	94.0%	48.7%	6,147	26,312	5.5%
2014	48,406	**	**	**	**	**	6,212	27,974	4.8%
2015	**	**	**	**	**	**	6,285	28,030	4.2%

** Data not available at time of publication

- (1) Population estimates provided by the City of Stillwater Department of Community Development and the U.S. Census Bureau.
2007 population estimate reflects the acceptance of the City's estimate challenge by the U.S. Census Bureau.
- (2) 2006 through 2010 personal income estimates provided by U.S. Department of Commerce.
2011 through 2012 personal income estimates provided by U.S. Department of Commerce.
- (3) Median Age and educational attainment provided by U.S. Census Bureau.
Education attainment refers to those persons 25 years or older.
- (4) Enrollment figures are for the Fall Semester immediately following the fiscal year indicated and include Pre-k full-time students.
Post-secondary enrollment includes enrollment at Oklahoma State University-Stillwater, Northern Oklahoma College-Stillwater, and full/half-time students at Meridian Technology Center.
- (5) Unemployment rate provided by Bureau of Labor Statistics and is for Payne County.

**City of Stillwater, Oklahoma
Principal Employers***

Employers	2015-16		Percentage of Total City Employment
	Employees	Rank	
Oklahoma State University	6,747	1	28%
Stillwater Medical Center	1,139	2	5%
Stillwater Public Schools	810	3	3%
City of Stillwater	590	4	2%
Wal-Mart	399	5	2%
Stan Clark Companies	360	6	1%
National Standard	196	7	1%
Stillwater Designs/Kicker Audio	188	8	1%
Bank SNB	180	9	1%
ASCO	175	10	1%
OK State Dept. of Career Tech	170		
OnCue Marketing	165		
Nomadics, Inc./ICX Technologies	155		
Meridian Technology Center	142		
Armstrong World Industries	115		
Frontier Electronics	110		
Stillwater Milling	88		

*Human resource departments of various local employers

GINA NOBLE

Mayor

PAT DARLINGTON

Vice Mayor

WILL JOYCE

Councilor

MIGUEL NAJERA

Councilor

ALANE ZANNOTTI

Councilor

NORMAN McNICKLE

City Manager and
Public Safety Director

MELISSA REAMES

CFO

DAN BLANKENSHIP

Deputy City Manager and
SUA Director

JOHN McCLENNY

Services Director

City Government

The City of Stillwater operates under a council-manager system. In this form of government, an elected city council is responsible for setting policy, passing ordinances and approving the City's budget. The mayor chairs meetings, authenticates documents and serves as the ceremonial head of the city. Council appoints the city manager, the city attorney and the municipal judge. As a resident, you are encouraged to be an active participant in local government.

Stillwater at a Glance

- Stillwater's total area is 28.4 square miles within 27.9 of that land and 0.5 water.
- The City is responsible for 5,000 acres of park land.
- The City is responsible for 400 lane miles of public roads, 50 miles of sidewalks, and 27 bridges within Stillwater.
- The City has approximately 460 miles of water mains and 230 miles of wastewater collection mains.
- In calendar year 2014, the City issued 86 commercial permits; in calendar year 2015 (minus December), the City issued 86.
- In calendar year 2014, the City issued 88 residential permits; in calendar year 2015 (minus December), the City issued 109.
- Total sales tax paid for purchases within Stillwater city limits is 8.813 percent (effective April 1, 2013). Sales tax is distributed as follows:
 - The City of Stillwater receives 3.5 percent.
 - 1 percent goes to the Stillwater Utilities Authority.
 - 2 percent goes to the General Fund.
 - 0.5 percent goes to the Transportation Improvement Fund.
 - Payne County receives 0.813 percent (effective April 1, 2013).
 - The State of Oklahoma receives 4.5 percent.
- Stillwater has an Insurance Services Office (ISO) public class rating of 3 on a scale of 1 to 10 with the smaller number providing greater insurance savings.
- General Obligation Bonding Rate is AA- from Standards & Poors.

The City of Stillwater maintains a website to provide information and assistance to the community at large. We are at: stillwater.org.

Still Pioneering

“Still Pioneering” is Stillwater’s tagline, and we, as the city government, have always worked by this motto as we strive to deliver services and value to our citizens. Still Pioneering reflects the spirit of Stillwater’s heritage and its constant quest for moving forward in education, business, living and city government.

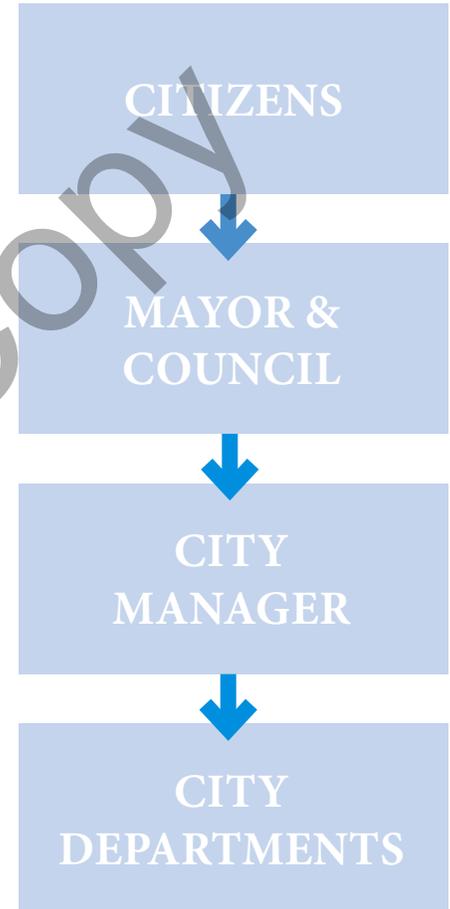
In order to keep moving forward, the City Council holds strategic planning sessions to evaluate and update our City’s priorities. These priorities may slightly change from year to year, but they always aim to articulate the community’s need for safe and livable neighborhoods; a sustainable and vibrant economy; efficient and responsive city services, utilities and infrastructure; and enhanced communications and community engagement.

Why Does the City Prepare a Budget?

A budget serves many purposes, which are listed as follows:

- Provides a flexible working plan for operating the City in the coming year.
- Converts the City’s long- and short-term plans and policies into services and programs.
- Establishes the amount of revenue expected to be available, which sets limitations on the amount of expenditures that can be supported.
- Establishes the costs of providing services and programs.
- Sets priorities to determine how the resources will be allocated among the services and programs our citizens expect and need.
- Provides a benchmark to which actual revenues and expenses can be compared.
- To comply with the Oklahoma Municipal Budget Act, 11 O.S. 17-201.

You are a part of this process. The City encourages comment and participation of residents. Public hearing(s) are held in March-April concerning the proposed budget for the next year. Please contact the City Manager’s Office or visit the website for the specific times of these meetings



POSITIONS & SERVICES

PARTIAL LIST OF CITY SERVICES

- Police
- Fire
- Municipal Court
- Emergency Management
- Code Enforcement
- Parks and Recreation
- Public Library
- Golf Course
- Community Center
- Airport
- Street Maintenance
- Development Services
- Environmental Programs
- Water & Wastewater Utilities
- Electric Utility
- Waste Management

The City's Workforce

City of Stillwater employees provide services to more than 47,000 residents over 28 square miles. The FY 2017 budget includes a total of 590.25 full-time and full-time equivalent positions with a net increase of 7 FTEs. Full-time employees have provided an average of 12 years of service to residents, business and visitors.

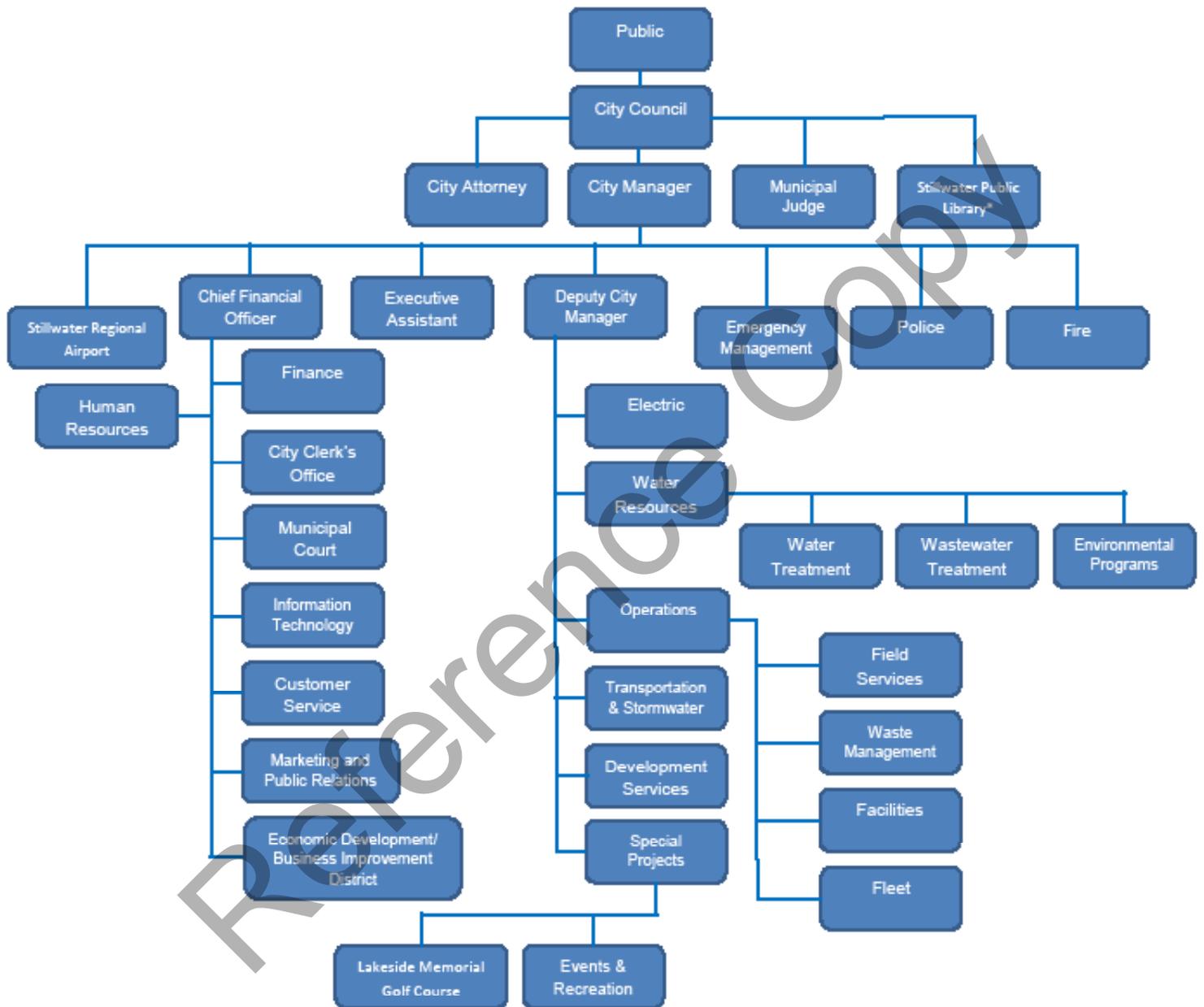
The chart below represents employees by work areas. Management and Support employees are employees working in areas such as Human Resources, Information Technology, Finance and other areas. The City has recently undergone a large reorganization of multiple divisions to provide increased efficiency and service to the public. This initiative, called Leap Forward, combines cross-training and increased skill sets for employees in the following areas: Field Services, Waste Management, Facilities Maintenance, Water Distribution and Wastewater Collection.

Proposed Full-Time Equivalents by Work Area

	POSITIONS (FTES)	
Management and Support	81.50	13.81%
Development Services	14.00	2.37%
Transportation	5.00	0.85%
Operations	42.00	7.12%
Recreation and Culture	51.00	8.64%
Police	126.50	21.43%
Fire	75.50	12.79%
Airport	7.75	1.31%
Fleet	15.00	2.54%
Electric	64.00	10.84%
Water	50.00	8.47%
Wastewater	25.00	4.24%
Waste Management	33.00	5.59%
TOTAL	590.25	100.00%

CITY ADMINISTRATION ORGANIZATION CHART

As of March 31, 2016



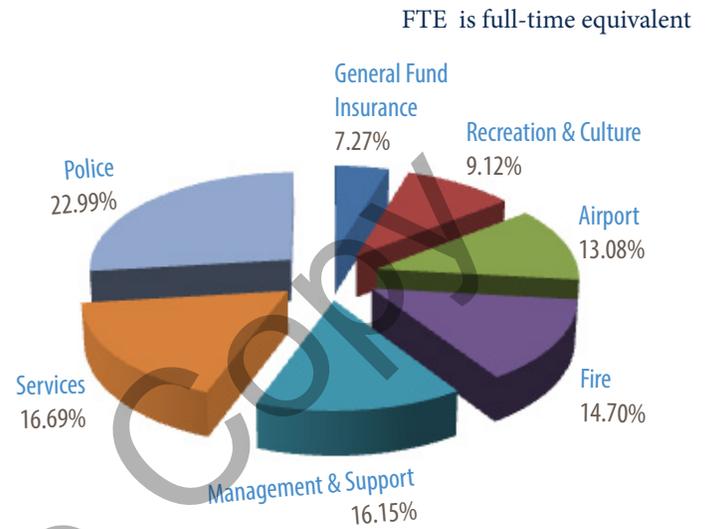
* As provided in Section 3-6 of the Stillwater City Charter, the Library Board has supervision and control of the public library including appointment of the Library Director and setting policies for the administration of the Library.

PROPOSED FY17 EXPENDITURES

Combined General Fund + SUA expenditures = \$141,689,855

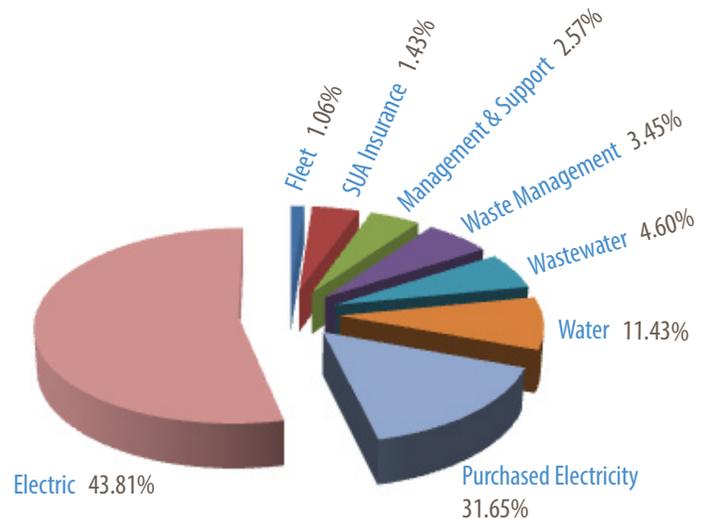
Combined Positions General Fund + SUA FTEs = 590.25

	Positions (FTEs)	Proposed Operating Budget
General Fund:		
Management and Support:		
City Management	5.00	\$425,604
Information Technology	12.00	\$1,844,318
Human Resources	8.25	\$745,675
Finance	17.00	\$1,430,321
Legal	3.00	\$552,586
General Government	11.00	\$3,138,976
General Fund Insurance		\$3,663,737
Services:		
Development Services	14.00	\$1,017,028
Transportation	5.00	\$3,262,133
Operations	43.00	\$4,130,980
Recreation and Culture:		
Parks & Recreation	23.75	\$3,102,638
Library	25.25	\$1,489,920
Police	126.50	\$11,581,372
Fire	75.50	\$7,408,195
Airport	7.75	\$6,590,198
Total City	377.00	\$50,383,681



GENERAL FUND PROPOSED FY17 EXPENDITURES

	Positions (FTEs)	Proposed Operating Budget
Stillwater Utilities Authority (SUA):		
Management and Support:		
SUA Administration	1.00	\$942,045
Customer Service	23.25	\$1,218,878
Environmental	2.00	\$186,337
SUA Insurance		\$1,300,059
Fleet	15.00	\$964,961
Waste Management	33.00	\$3,151,999
Electric	64.00	\$40,004,283
Water	50.00	\$10,438,217
Wastewater	25.00	\$4,199,395
Purchased Electricity		\$28,900,000
Total SUA	213.25	\$91,306,174



SUA PROPOSED FY17 EXPENDITURES

PROPOSED CAPITAL EXPENDITURES | FISCAL YEAR 2016-17

General Fund

Transportation	\$2,501,543	\$3.9 million pavement management program; \$50,000 signal asset management
	\$100,000	Pavement Management Program
Parks & Recreation – Parks	\$200,000	Replace 10-year-old Strickland Park playground equipment. Includes installation
	\$30,000	Upgrade 11-year-old Ingham Park playground equipment
	\$125,000	Upgrade skate park with concrete elements
Parks & Recreation – Community Center	\$15,000	Replace room 100, lobby and office area carpet
	\$15,000	Replace lobby area and north eave light fixtures
	\$30,000	Replace 4 AC units in Community Center lobby and dining room
Police	\$368,208	8 Vehicles. 2017 Ford Explorer Interceptors AWD
	\$233,365	Federal Signal Storm Sirens
Operations	\$30,000	Traffic Signals/Systems
General Government	\$5,000	Website Enhancements
Total General Fund	\$3,653,116	

SUA

Fleet	\$23,500	Add vehicle for Fleet south shop
	\$26,000	Replace unit #301, City Hall pool vehicle
	\$20,000	Roof repair at Fleet south shop
Electric Distribution	\$600,000	Miscellaneous system extensions for new customers and relocations
Water Utilities	\$100,000	New Project – Replace UV Gates (1 of 4) – Purchase/Install
	\$100,000	New Project – Sewer Model – Flow Monitoring/Data Acq.
	\$500,000	C7WT04 – West Park LS – Construction
	\$300,000	C7WT04 – West Park LS – Construction Water Fund
	\$600,000	10WT32 – 19th Avenue, Jardot to Brush Creek – Construction
	\$500,000	New Project – WUSC Customer Valves, Construction/WUSC
	\$150,000	New Project – Paint/Refurbish/Improve Washington Liberty Tank – DES
	\$40,000	New Project – Lime Feed Pumps – Purchase/Install
	\$25,000	New Project – Chlorine Feed Pumps/Motors – Purchase/Install
	\$300,000	New hydrants, valves, meters
	\$1,100,000	16WG08 – Lime System Construction, SCU Prop, Filler Walks/Stairs, SCU Walks/Stairs – Construction
	\$2,200,000	16WG08 – Lime System Construction, SCU Prop, Filler Walks/Stairs, SCU Walks/Stairs – Construction Water Fund
	\$43,700	Other Equipment
Total SUA*	\$6,628,200	

Airport	\$4,450,000	Parallel Taxiway Design
Galie May Koch Fund	\$10,000	Other Police Equipment
Transportation Improvement Fund	\$1,300,000	Husband Street Bridge
	\$2,000,000	Right of Way for Perkins Road, Husband Street Bridge & 3rd Avenue bridge
	\$300,000	Design for Perkins Road
	\$1,448,457	Pavement Management Program
Total Transportation Improvement Fund	\$5,048,457	
Rural Fire Fund	\$35,000	Rural brush truck chassis

Total Capital Expenditures \$19,824,773

* Water and wastewater capital projects are funded by the respective water and wastewater funds. Major electric projects are funded by the electric rate stabilization fund.

PROPOSED FY17 REVENUE ESTIMATES

General Fund: Proposed Revenue Estimates (excluding transfers)

Revenues:

Sales Tax	79.21%	\$30,300,000
Other Tax	8.76%	\$3,350,000
Fines and Forfeits	2.03%	\$776,875
Fees & Rentals	3.07%	\$1,175,900
Licenses & Permits	0.67%	\$255,100
Interest	0.16%	\$60,000
Grants	1.01%	\$387,800
Other	5.09%	\$1,947,375

Total General Fund Revenue Estimates: \$38,253,050

Proposed City Sales Tax Revenue

The 3.5% sales tax has been and continues to be the City's largest source of recurring revenue. Sales tax revenue projections are prepared using trend analysis. Of the total 3.5% sales tax collected, 1% is transferred to the Stillwater Utilities Authority and 0.5% is transferred to the Transportation Fund.

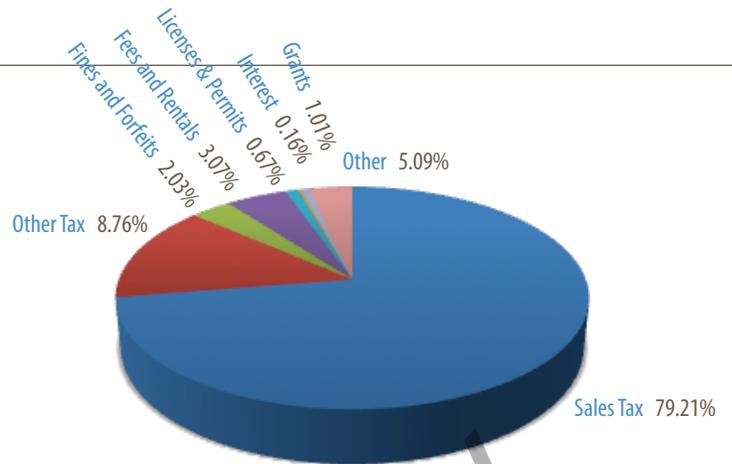
10 Year Sales Tax Trend

Fiscal Year Ending 6/30	Amount
2007	\$21,203,119
2008	\$22,402,686
2009	\$22,978,191
2010	\$22,032,236
2011	\$23,017,357
2012	\$23,945,783
2013	\$26,250,096
2014	\$29,274,245
2015	\$28,864,410
2016 Projected	\$30,300,000

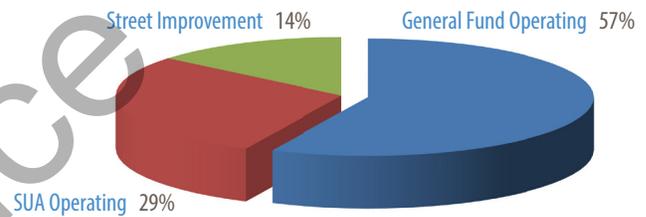
SUA Revenue Estimate (excluding transfers)

Electric Sales	60.47%	\$43,470,383
Water Sales	20.43%	\$14,689,440
Wastewater	9.96%	\$7,160,000
Waste Management	6.71%	\$ 4,820,000
Customer Service	2.13%	\$ 1,528,000
Interest Income	0.27%	\$195,500
Miscellaneous	0.03%	\$22,000

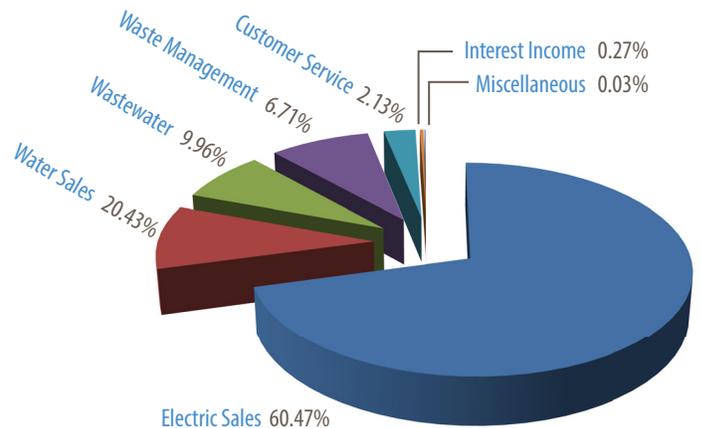
SUA Revenue Estimate \$71,885,323



**GENERAL FUND PROPOSED ESTIMATES
BUDGETED REVENUES BY SOURCE**



SALES TAX ALLOCATION



SUA FY17 REVENUE ESTIMATE

City of Stillwater Oklahoma Notice of Budget Resolution for Fiscal Year 2017

The Stillwater City Council will consider resolutions concerning the proposed 2016/2017 budgets for the City of Stillwater, Stillwater Utilities Authority, Stillwater Public Works Authority, and Stillwater Economic Development Authority during the May 2, 2016 council meeting. The Council meeting will be conducted at the Municipal Building, 723 South Lewis, beginning at 5:30 p.m. and is televised on cable channel 14. The meeting is open to the public.

RESOURCES	General Fund	Debt Service Fund	Tourism & Convention Fund	Rural Fire	CDBG Grants	Parks Grants	Comm Dev Rehab	Stormwater Management	Transportation Fee	Park Donations	Transportation Fund	GM Koch Donation	Self Insurance	Airport	SPWA	SEDA	SUA	TOTAL
Beginning Fund Balance	\$9,024	\$114,296	\$279,455	\$359,694	\$46,596	\$1,039	\$17,893	\$55,929	\$40,779	\$70,640	\$0	\$47,564	\$929,269	\$0	\$103,937	\$751,103	\$107,108,779	\$109,935,997
Sales Tax	30,300,000																	30,300,000
Use Tax	1,020,000																	1,020,000
Other Tax	2,330,000	1,050,000	700,000													0		4,080,000
Grants	387,800												4,005,000					4,392,800
Fines and Forfeits	776,875																	776,875
Fees and Rental	493,900			115,000						8,200								951,150
Parks & Rec Activity Fees	681,200											200					195,500	681,200
Interest	60,000								5,000									260,850
Ambulance	800																	800
Licenses & Permits	255,100												1,236,155					255,100
Other	1,947,375							290,000		15,600				1,321,900	0	171,700	4,473,750	9,166,480
Stormwater Fees																		290,000
Electric																		255,100
Water																		9,166,480
Wastewater																		290,000
Waste Management																		255,100
Customer Service																		9,166,480
Transfers In	18,918,410							0			6,281,195		6,143,537			1,442,538	10,489,286	44,439,565
Total Resources	\$57,180,484	\$1,164,296	\$979,455	\$474,694	\$46,596	\$1,039	\$17,893	\$345,929	\$195,779	\$94,440	\$6,281,195	\$47,764	\$8,308,961	\$6,675,549	\$103,937	\$2,365,491	\$193,935,138	\$278,218,640
Expenditures																		
City Manager	\$425,604																	\$425,604
Information Technology	1,844,318																	1,844,318
Human Resources	745,675																	745,675
Finance	1,430,321	941,600																2,371,921
Development Services	1,017,028																	1,017,028
Transportation	3,262,133																	8,597,877
Operations	4,130,980																	4,130,980
Parks & Recreation	3,102,638																	3,197,078
Police	11,581,372									94,440		10,000						11,591,372
Fire	7,408,195																	7,583,238
Library	1,489,920																	1,489,920
Legal	552,586																	552,586
General Government	3,138,976																	12,449,429
Stormwater								284,669							0	1,835,079		284,669
Airport																		6,590,198
Environmental Services																		186,337
Administration																		942,045
Customer Service																		1,218,878
Electric																		40,004,283
Water																		10,438,217
Wastewater																		4,199,395
Waste Management																		3,151,999
Fleet																		964,961
Transportation/Debt																		979,519
Indirect/Direct	(1,317,988)							17,608										0
Transfers Out	18,368,726	186,829	887,862					39,327			1,095,451							1,277,570
Total Expenditures	\$57,180,484	\$1,128,429	\$887,862	\$175,043	\$0	\$0	\$0	\$341,604	\$150,000	\$94,440	\$6,281,195	\$10,000	\$7,475,374	\$6,675,549	\$0	\$1,863,256	\$87,133,856	\$169,397,092
Ending Fund Balance	\$0	\$35,867	\$91,593	\$299,651	\$46,596	\$1,039	\$17,893	\$4,325	\$45,779	\$0	\$0	\$37,764	\$833,587	\$0	\$103,937	\$502,235	\$106,801,282	\$108,821,548

Reference Copy



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atmosphere and **COWBOY** spirit
make everything come **ALIVE**

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