

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD**  
**REGULAR MEETING**  
**Stillwater Medical Center**  
**2<sup>nd</sup> Floor Conference Room**  
**Stillwater, Oklahoma**

**May 19, 2021**  
**12:00 p.m.**

**Present:** Elaine Ackerson, Christa Louthan and Bill Worthy

**Absent:** Jerry Moeller and Harland Wells

**Others:** Kelly McCauley and Patrick Cody, MD (LifeNet) and Cheryl Marshall (minutes)

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**CALL MEETING TO ORDER**

Elaine Ackerson, Acting Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:17 p.m.

**APPROVAL OF MINUTES**

Copies of the minutes of the April 21, 2021 regular meeting of the WPCATA Board were distributed and reviewed. Louthan made a motion that the minutes be approved as presented. Worthy seconded the motion, and Ackerson, Worthy and Louthan voted in favor of the motion.

**APPROVAL OF TREASURER'S REPORT**

Cheryl Marshall shared that she has provided CBEW with all requested information for the audit. Gabrielle Conchola plans to present the 2020 Audit Report at the June meeting. Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of April 1 was \$224,094.16. Deposits were received from the City of Stillwater, CEC, City of Perkins, Town of Glencoe and twenty-one membership fees. Interest accrued was \$64.08. Expenses included one check to LifeNet for \$113,891.91. The balance at April 30th was \$227,529.25. The members reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO.

Louthan moved that the Treasurer's Report be approved as presented. Worthy seconded the motion, and Louthan, Ackerson and Worthy voted in favor of the motion.

**CHAIRMAN'S REPORT**

Ackerson shared that Jerry Moeller was unable to attend, but ask that we share that he had reviewed the financials and stated that they were better than expected; not as good as last year, however, we have seen a slight positive net income for 2021.

Ackerson reminded the members of email response from Brenda Quiring concerning the many transfers from Stillwater Medical - Perry. One of the Perry EMS employees will finish paramedic training and will soon be able to help with the transfers. Additional help will be provided by Perry nursing staff. The higher census over the last few months has been a contributor. McCauley shared that fewer transfers were made from Perry in April.

#### **REPORT FROM LIFENET**

Kelly McCauley reported that the urban emergency response time for April was at 95.1%, rural 911 emergency response time was at 96.6% and the non-emergency response time was at 91.7%. LifeNet completed 8 transfers for others and only one transfer was completed by an outside agency for them. Call volume for April was 456. McCauley shared information on the late response calls, and they were discussed in detail with the members. He updated the members on the details of the statistical information, community education and survey information. He noted that several first responder agencies are co-responding again, as the COVID volume has decreased and many have sufficient PPE.

McCauley shared PCR Reviews QA data for April with 121 charts reviewed. He shared the chest pain and stemi protocol and compliance summary report, 12 lead data and answered questions of the Board members.

#### **AED REPORT AND POSSIBLE APPROVAL OF PLACEMENT OF AEDS**

McCauley shared that five AED units are currently available. The one planned for the Wondertorium was not placed and they are no longer in business. Two new requests were presented: Lake McMurry and Stillwater Airport. The OSU Alumni Center had requested an AED just prior to the pandemic. The members discussed the three requests in detail. LifeNet is currently replacing pads and batteries in the units already places (approx. 26 units).


Ackerson made a motion to place an AED unit at Lake McMurry, Stillwater Airport and the OSU Alumni Center. Louthan seconded the motion, and Worthy, Ackerson and Louthan voted in favor of the motion.


#### **OTHER BUSINESS**

None.

#### **ADJOURN**

There being no further business, Louthan moved that the meeting be adjourned. Ackerson seconded the motion, and Worthy, Louthan and Ackerson voted in favor of the motion. The meeting was adjourned at 12:46 p.m.

  
Cheryl Marshall, Secretary/Treasurer

  
Elaine Ackerson, Acting Chairman