

WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center
West Conference Room
Stillwater, Oklahoma

July 15, 2020
12:00 p.m.

Present: Jerry Moeller, Christa Louthan and Shelly Andrews

Absent: Harland Wells and Elaine Ackerson

Others: Kelly McCauley, Zach Harris, Matt Williams, Jeremy Wright and Doug Majors (LifeNet, Inc.) and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Jerry Moeller, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:01 p.m.

APPROVAL OF MINUTES

Copies of the minutes of the June 17, 2020 regular meeting of the WPCATA Board were distributed and reviewed. Ackerson and Wells were unable to attend this meeting, so the minutes were tabled until next month.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of June 1 was \$216,233.30. Deposits were received from the City of Stillwater, CEC, City of Perkins, Noble County and Glencoe. Expenses included checks to LifeNet for May and June, CBEW for the 2019 Audit Report and to Stillwater Medical for salary expense. Interest accrued for the month was \$46.42. The ending balance for June was \$75,199.15. The members reviewed the Balance Statement, Profit and Loss and Cash Flow statement for each month prepared by Alan Lovelace, CFO.

Louthan moved that the Treasurer's Report be approved as presented. Andrews seconded the motion, and Andrews, Moeller and Louthan voted in favor of the motion.

CHAIRMAN'S REPORT

Jerry Moeller asked that the Compliance Review performed by Health Care Visions remain on the agenda to discuss further when all Board members are in attendance. He asked if a single set of Stroke protocols were shared by all parties involved. Harris said that he has spoken with the Stillwater Fire Department and Stillwater Medical to standardize protocol. They are all comfortable with the level of similarity. Moeller asked about the use of backboards. Harris shared that it is often the Call of the medic whether one is needed. That Call is then honored by the other agency.

Call volume decreased in March and April at the start of the pandemic. Volume has started to return to a more normal level.

SEMI-ANNUAL CONFLICT OF INTEREST STATEMENT

The Conflict of Interest statement was signed by the members present.

REPORT FROM LIFENET

McCauley shared that LifeNet, Inc. switched their account from Capital One to Farmer's Bank. WPCATA received the Letter of Credit from Farmer's Bank. McCauley share data from the ambulance station at Perkins. In comparing the six months from May 2019 to November 2019 with December 2019 to June 2020, the volume was similar; however, the average response time for Perkins improved from 10:46 to 6:42.

Zach Harris reported that the urban emergency response time for June was at 95.7%, rural 911 emergency response time was at 90.0% and the non-emergency response time was at 92.4%. LifeNet completed twelve transfers for outside agencies and three transfers were performed by other EMS agencies. Call volume for June was 389. Information on late response calls was shared with the members. Harris updated the members on the details of the statistical information, community education and survey information. Wright shared the PCR Reviews QA data for June, which included 177 chart reviews, and answered questions of the Board members.

AED REPORT AND POSSIBLE APPROVAL OF PLACEMENT OF AEDS

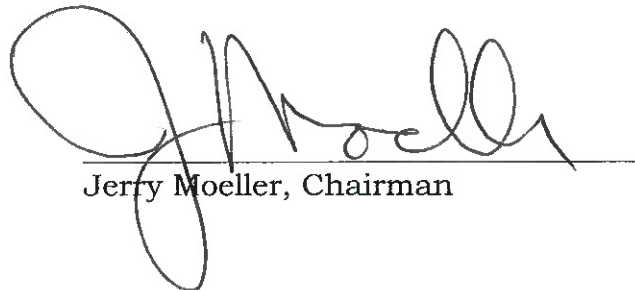
No new AED requests at this time. Four units are currently available.

OTHER BUSINESS

None.

ADJOURN

There being no further business, Louthan moved that the meeting be adjourned. Andrews seconded the motion, and Andrews, Louthan and Moeller voted in favor of the motion. The meeting was adjourned at 12:32 p.m.



Jerry Moeller, Chairman



Cheryl Marshall, Secretary/Treasurer