

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD
REGULAR MEETING
Stillwater Medical Center 2nd Floor Conference Room
1323 W. Sixth Street
Stillwater, Oklahoma**

**February 19, 2020
12:00 p.m.**

Present: Harland Wells, Shelly Andrews and Elaine Ackerson

Absent: Jerry Moeller and Christa Louthan

Others: Zach Harris, Matt Williams, and Kelly McCauley (via phone) and Cheryl Marshall (minutes)

CALL MEETING TO ORDER

Harland Wells, Vice Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 12:03 p.m.

APPROVAL OF MINUTES

The approval of minutes was tabled as not all three January attendees were in attendance at this meeting.

APPROVAL OF TREASURER'S REPORT

Cheryl Marshall shared the Treasurer's Report with the members. The beginning balance of the Operating Account as of January 1 was \$106,765.75. Deposits were received from the City of Stillwater, CEC, Perkins, Noble County (x2) and one membership. Expenses included a check to LifeNet for \$112,430.33. Interest accrued for the month was \$103.55. The ending balance was \$115,720.86. The members reviewed the Balance Statement, Profit and Loss and Cash Flow statement prepared by Alan Lovelace, CFO.

Ackerson moved that the Treasurer's Report be approved as presented. Andrews seconded the motion, and Ackerson, Wells and Andrews voted in favor of the motion.

CHAIRMAN'S REPORT

Jerry Moeller was unable to attend the meeting. Marshall thanked LifeNet for providing special transportation to a patient and family in need, taking them back to Glencoe. Marshall also let the members know that the Audit is underway and that CBEW would be presenting to the Board at an upcoming meeting.

McCauley let the Board know that the AEDs approved at a recent meeting had been ordered. He shared that he and Ms. Louthan had determined that OSU is not providing AEDs; however, EHS keeps track of the placement of all AEDs on campus. He asked the Board to consider providing the Alumni Association an AED as a large number of people gather in that building frequently. Harris said that they also

received an AED request from LifePoint Church. McCauley requested that an item be added to the agenda each month to approve distribution of AEDs as needed. Marshall agreed to do so. Andrews agreed to check to see if the schools or any public buildings in Glencoe currently have an AED. Harris agreed to email Andrews an AED placement application.

REPORT FROM LIFENET

Zach Harris reported that the urban emergency response time for January was at 98.1%, rural 911 emergency response time was at 93.8% and the non-emergency response time was at 94.1%. LifeNet completed eight transfers for other EMS agencies, and two transfers were completed by other EMS agencies. 449 calls were received in January. Information on late response calls was shared. Harris updated the members on the details of the statistical information, community education, survey information, and answered questions of the Board members.

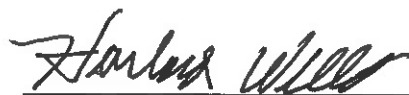
Williams shared reports and graphs from First Pass. In January, 149 charts were reviewed, as well as 17 chest pain/stemi records. He shared compliance by clinical category, 12-lead compliance and survey data.

OTHER BUSINESS

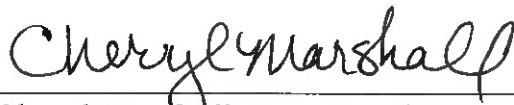
Mr. Wells asked the members to consider honoring the 2010 WPCATA Board members: Jerry Moeller, Gary Clark, Bill Sasser, Rick Jarvis and Rex Horning. This year marks the tenth anniversary of WPCATA. The members agreed that much credit is due to those who worked so hard to establish this service in our community. It has been highly successful. This item will be added to next month's agenda for further discussion.

ADJOURN

There being no further business, Ackerson moved that the meeting be adjourned. Andrews seconded the motion, and Wells, Andrews and Ackerson voted in favor of the motion. The meeting was adjourned at 12:34 p.m.



Harland Wells, Vice Chairman



Cheryl Marshall, Secretary/Treasurer