

**WESTERN PAYNE COUNTY AMBULANCE TRUST AUTHORITY BOARD**  
**REGULAR MEETING**  
**Stillwater Medical Center 2<sup>nd</sup> Floor Conference Room**  
**1323 W. Sixth Street**  
**Stillwater, Oklahoma**

**January 20, 2016**  
**5:00 p.m.**

**Present:** Elaine Ackerson, Harland Wells, Anne Matoy, James Morrow

**Absent:** Jerry Moeller

**Others:** Kelly McCauley, Michael Authement, Zak Harris, Joe Cassil, Shane Pride (all from LifeNet), Dave Baumgardner (Life Net – by phone), Michelle Charles (NewsPress) and Susan Taylor

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**CALL MEETING TO ORDER**

Elaine Ackerson, Chairman of the Western Payne County Ambulance Trust Authority (WPCATA) Board, called the meeting to order at 5:00 p.m.

**APPROVAL OF MINUTES**

Copies of the minutes of the December 16, 2015 regular meeting of the WPCATA Board were distributed and reviewed. Matoy made a motion that the minutes be approved as presented. Wells seconded the motion. Wells, Matoy, Morrow and Ackerson voted in favor of the motion.

**TREASURER'S REPORT**

Susan Taylor, WPCATA Treasurer, discussed the Treasurer's Report, reflecting a balance of \$350,783.10 in the Stillwater National Bank account as of December 31, 2015. Also presented was the Balance Sheet and Profit & Loss Statement prepared by Stillwater Medical Center CFO Alan Lovelace. After brief discussion, Wells moved that the Treasurer's Report be approved as presented. Ackerson seconded the motion, and Ackerson, Matoy, Morrow and Wells voted in favor of the motion.

**REPORT FROM LIFENET**

LifeNet General Manager Kelly McCauley reported on the response time compliance for December 2015. LifeNet response times were at or above 90% in all categories for December. Board members reviewed information from the EMS Survey Team.

McCauley was also proud to announce that no deficiencies were cited in their recent survey by the Commission on Accreditation of Ambulance Services. This is their national accrediting body. This great news was applauded by the WPCATA Board.

#### **CHAIRMAN'S REPORT**

No report tonight.

#### **CONTRACT DISCUSSION**

Ackerson asked Board members to review the latest version of the "Restated and Amended Contract for Exclusive Ambulance Service" which had been provided at an earlier meeting, and be ready to discuss the same in detail at our next meeting. Although the contract doesn't come up for renewal until May, Ackerson said she would prefer to be prepared prior to that date.

#### **ANNUAL AUDIT**

Board members reviewed a packet from Call, Barrick, Ethridge & Webb (CBEW), a CPA firm out of Cushing, Oklahoma. CBEW performed our audit last year, and Wells made a motion that the WPCATA Board engage CBEW to perform the 2015 audit. Matoy seconded the motion, and Ackerson, Matoy, Morrow and Wells voted in favor of the motion.

#### **OTHER BUSINESS**

None

#### **ADJOURN**

There being no further business to discuss, Matoy moved that the meeting be adjourned. Wells seconded the motion, and Morrow, Matoy, Ackerson and Wells voted in favor of the motion. The meeting was adjourned at 5:35 p.m.

  
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Susan Taylor, Treasurer

  
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Elaine Ackerson, Chairman