



REPORT TO: SUA TRUSTEES

MEETING DATE: OCTOBER 3, 2022

<p>Agenda Item:</p>	<p>4b. SUA-22-54</p>						
<p>Prior Council Action/Related Items: (Hyperlinks Or PDF)</p>	<p>SUA-20-39 SUA-21-45</p>						
<p>Background / Issue:</p>	<ul style="list-style-type: none"> • November 16, 2020 Trustees approved the 6th Avenue transmission and distribution relocation project. • October 4, 2021 Trustees authorized staff to enter into a professional services agreement with Burns and McDonnell (BMcD) for engineering services for the project. • Since then, staff has been working with BMcD to procure the long lead time materials and equipment for the project. 						
<p>Proposal/Solution:</p>	<ul style="list-style-type: none"> • Specifications and bid documents for SUA Bid #10-22/23 for the panel boards for Kinzie and Hospital substations were prepared by BMcD. • The relay panel boards consist of the actual cabinets and protective relay type devices necessary to protect the new substation terminals and transmission lines at each substation. • Bid solicitations were advertised in accordance with the City’s purchasing manual. • August 31, 2022 two bids were received and opened. • The bids were then evaluated with BMcD/staff and are tabulated in the table below. <p style="text-align: center;"><u>Summary of Evaluation</u></p> <table border="1" data-bbox="755 1472 1490 1619"> <thead> <tr> <th data-bbox="755 1472 1136 1545">Bidder Name</th> <th data-bbox="1136 1472 1490 1545">Substation Packager</th> </tr> </thead> <tbody> <tr> <td data-bbox="755 1545 1136 1583">KVA Incorporated</td> <td data-bbox="1136 1545 1490 1583">\$395,786</td> </tr> <tr> <td data-bbox="755 1583 1136 1619">Electrical Power Products, Inc</td> <td data-bbox="1136 1583 1490 1619">\$462,742</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • KVA Incorporated met all the bid specification making them the lowest responsible bidder. 	Bidder Name	Substation Packager	KVA Incorporated	\$395,786	Electrical Power Products, Inc	\$462,742
Bidder Name	Substation Packager						
KVA Incorporated	\$395,786						
Electrical Power Products, Inc	\$462,742						
<p>Financial Impact/Funding Source(s):</p>	<ul style="list-style-type: none"> • Funds for this purchase have been appropriated from the Rate Stabilization Fund. 						

Related Strategic Priority:

#1 Effective Services & Accountable Government: To provide effective services and accountable government for all citizens by practicing fiscal responsibility, transparency and outstanding customer service.
#3 Safe Community: To identify effective services that enhance relationships, responsiveness and quality customer service.

Recommended Action/Motion:

Motion to award the bid for panel boards to KVA Incorporated; authorize the General Manager to execute the contract in the amount of \$395,786; and authorize expenditures up to \$435,365 (includes contingency).

Prepared By:

Loren Smith, Electric Utility Director

Reviewed By:

Patti Osmus, Assistant to City Manager

Submitted By:

Norman McNickle, City Manager