

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AMENDED  
AGENDA WAS POSTED SEPTEMBER 14, 2022 AT 11:50 A.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES  
STILLWATER UTILITIES AUTHORITY  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
SEPTEMBER 19, 2022**

**PRESENT:** CHAIR WILLIAM H. JOYCE, VICE CHAIR ALANE ZANNOTTI  
TRUSTEES AMY DZIALOWSKI, CHRISTIE HAWKINS AND KEVIN CLARK  
**ABSENT:** NONE

**1. CALL MEETING TO ORDER**

Chair Joyce called the meeting to order at 5:33 p.m.

**2. CONSENT DOCKET**

- a. Approve regular meeting minutes of September 12, 2022

MOTION BY VICE CHAIR ZANNOTTI, SECOND BY TRUSTEE HAWKINS TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

**3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no requests to speak on agenda items not scheduled for public hearing.

**4. ITEMS REMOVED FROM CONSENT DOCKET**

None.

**5. GENERAL ORDERS**

- a. Consider approval of increase to the FY23 expenditure limit to Enable for natural gas transport and supply to a not to exceed amount of \$7,300,000 and approve associated budget amendments

Electric Utility Director Loren Smith reported that the Stillwater Energy Center (SEC) has been dispatched to operate significantly more than projected in FY23. The SUA purchases natural gas and transportation from Enable under a long term contract for supply to the SEC. On June 6, 2022, Trustees authorized expenditures to Enable for natural gas transport and supply not to exceed \$2,300,000 for FY23. Staff has prepared budget amendments to increase the natural gas expenditure account with an offsetting revenue increase from Grand River Dam Authority for energy production and SUA PCA sales. Both expenditures and revenues are proposed to be increased an additional \$5,000,000. The \$7,500,000 for natural gas expenditures account includes funding for both Enable (\$7,300,000) and Oklahoma Natural Gas (\$200,000) for lateral transportation costs. This report only seeks an expenditure increase for Enable of \$7,300,000.

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE INCREASING THE FY23 EXPENDITURE LIMIT TO ENABLE FOR NATURAL GAS TRANSPORT AND SUPPLY TO A NOT TO EXCEED AMOUNT OF \$7,300,000 AND APPROVE ASSOCIATED BUDGET AMENDMENTS.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

- b. Consideration, discussion, and possible approval of a Lease/Purchase Agreement for Skyline East Section Two Offsite Sewer Line by and between City of Stillwater, Stillwater Utilities Authority, and Eastside III, LLC

Deputy Director of Project Management and Construction Andy Doerflinger stated that a sewer line has been constructed to serve Skyline East development, Section 2, Phases 2 through 4. The owner of record of the sewer line is Eastside III, LLC (Eastside). The sewer line is available to serve other parcels not owned by Eastside. As such, Eastside is requesting that the City enter into a lease purchase agreement, per City Code provisions. Mr. Doerflinger reported that the construction of the improvements were inspected by staff and staff has determined that the improvements were installed in compliance with ODEQ and City of Stillwater requirements. He stated that City Code states that upon completion of public infrastructure improvements that have been constructed in accordance with the City's regulations, the improvements shall be dedicated to the City but acceptance of such improvements requires Council action. City Code also states that a lease purchase agreement may be entered into by and between the developer and/or owner and the City when it is possible for tracts of land not owned by the developer to be served through the sewer line.

MOTION BY TRUSTEE DZIALOWSKI, SECOND BY TRUSTEE HAWKINS TO ENTER INTO A LEASE/PURCHASE AGREEMENT FOR SKYLINE EAST SECTION TWO OFFSITE SEWER LINE BY AND BETWEEN CITY OF STILLWATER, STILLWATER UTILITIES AUTHORITY AND EASTSIDE III, LLC.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

## **6. REPORTS FROM OFFICERS & BOARDS**

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager: No report.
- c. Miscellaneous items from Trustees: No report.
  - i) Discussion about scheduling items for upcoming meetings

## **7. QUESTIONS & INQUIRIES**

None.

## **8. ADJOURN**

MOTION BY TRUSTEE CLARK, SECOND BY TRUSTEE HAWKINS TO ADJOURN THE SEPTEMBER 19, 2022 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA, HAWKINS-YEA, CLARK-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The September 19, 2022 regular meeting of the Stillwater Utilities Authority adjourned at 5:40 p.m.

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**WILLIAM H. JOYCE, CHAIR**  
**STILLWATER UTILITIES AUTHORITY**

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**TERESA KADAVY, SECRETARY**  
**STILLWATER UTILITIES AUTHORITY**

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