



**REPORT TO: SUA**

**MEETING DATE: JULY 19, 2021**

<b>Agenda Item:</b>	5a. SUA-21-28
<b>Background / Issue:</b>	<ul style="list-style-type: none"> <li>The supply of chemicals to the Stillwater Water Treatment Plant is a requirement for providing safe, high quality, and compliant drinking water to SUA direct customers and bulk users and is contracted annually.</li> </ul>
<b>Proposal/Solution:</b>	<ul style="list-style-type: none"> <li>Chemical bid specifications were advertised in the Stillwater News Press on May 29, 2021, posted on City of Stillwater’s web page, and emailed to dozens of chemical suppliers.</li> <li>Bids were received until 3:00 p.m. on June 23, 2021, at which time they were opened and publicly read aloud.</li> <li>The low bid for each chemical was reviewed and determined to be in compliance with the bid specifications.</li> <li>Award bid recommendations as listed and authorize purchase for FY22 Water Treatment Plant chemicals.</li> </ul>
<b>Financial Impact/Funding Source(s):</b>	<ul style="list-style-type: none"> <li>The FY22 Water Treatment Division budget contains \$600,000 for the purchase of water treatment chemicals.</li> <li>This item requires no new appropriation or budget amendment at this time.</li> </ul>
<b>Related Strategic Priority:</b>	#1 Effective Services & Accountable Government: To provided effective services and accountable government for all residents by practicing fiscal responsibility, transparency and outstanding customer service.
<b>Recommended Action/Motion:</b>	<p>Motion to approve FY22 bid recommendation for the following chemicals for the Water Treatment Plant:</p> <ul style="list-style-type: none"> <li>○ Ferric Sulfate                      Penco, Inc.</li> <li>○ Chlorine Gas                         Brenntag Southwest, Inc.</li> <li>○ Sodium Silico-Fluoride       Brenntag Southwest, Inc.</li> <li>○ Calcium Oxide                      Univar Solutions USA, Inc.</li> <li>○ Polymer                               Brenntag Southwest, Inc.</li> </ul>

**Prepared By:**

James Driskel, Water Utilities Director

**Reviewed By:**

Patti Osmus, Assistant to the City Manager

**Submitted By:**

Norman McNickle, City Manager

**Attachment(s):**

Bid Tabulation  
Cost Comparison