

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA
WAS POSTED MARCH 3, 2021 AT 4:20 P.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA**

**MINUTES
STILLWATER UTILITIES AUTHORITY
SPECIAL MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
MARCH 8, 2021**

PRESENT: CHAIR WILLIAM H. JOYCE, VICE CHAIR PAT DARLINGTON,
TRUSTEES ALANE ZANNOTTI AND AMY DZIALOWSKI
ABSENT: TRUSTEE JOHN WEDLAKE

1. CALL MEETING TO ORDER

Chair Joyce called the meeting to order at 6:13 p.m.

2. CONSENT DOCKET

- a. Approve special meeting minutes March 1, 2021

MOTION BY TRUSTEE ZANNOTTI, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE THE
CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA.
NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

- a. Approve the following budget amendments:

SUA Operating Fund

- Reduce the transfer-out to the General Fund by \$1,328,530 for reduced expenditure appropriations proposed to the City Council for General Fund payroll, licenses and fees, and contingency amounts.
- Reduce payroll expenditure appropriations in the SUA by \$398,666 due to FY21 vacancies.

Waste Management Fund

- Increase revenue projections by \$300,000 as a result of the Waste Management rate changes effective 1/1/2021.
- Reduce contingency expenditure appropriations by \$140,000, which will not be utilized in FY21

Finance Director Christy Cluck stated that as she reported earlier in the City Council meeting staff continually monitors revenues and expenditures and their relationship to the budget. Ms. Cluck stated in staff's analysis of the FY21 revenues and expenditures, several amendments have been identified. Passage of the budget amendments listed above will aid in the preparation and presentation of a balanced FY22 budget.

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE DZIALOWSKI TO APPROVE BUDGET AMENDMENTS AS DETAILED IN THE FINANCIAL IMPACT/FUNDING SOURCE SECTION OF THIS REPORT.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: No report.
- b. Miscellaneous items from the General Manager:
 - General Manager Norman McNickle reported that Waste Management Director Chris Knight said Waste Management is a week and a half away from being done picking up storm debris.
- c. Miscellaneous items from Trustees: No report.
 - i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

None.

8. ADJOURN

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE DZIALOWSKI TO ADJOURN THE MARCH 8, 2021 SPECIAL MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The March 8, 2021 special meeting of the Stillwater Utilities Authority adjourned at 6:16 p.m.



**WILLIAM H. JOYCE, CHAIR
STILLWATER UTILITIES AUTHORITY**



**TERESA KADAVY, SECRETARY
STILLWATER UTILITIES AUTHORITY**