



**REPORT TO: STILLWATER UTILITIES AUTHORITY**

**MEETING DATE: DECEMBER 7, 2020**

<b>Agenda Item:</b>	5b. SUA-20-41		
<b>Prior Council Action/Related Items: (Hyperlinks Or PDF)</b>	<p>West Park Lift Station Project:</p> <ul style="list-style-type: none"> <li>• SUA-13-24 – Authorization of Professional Services Agreement (Attached)</li> <li>• <a href="#">Project Webpage</a></li> </ul>		
<b>Background / Issue:</b>	<ul style="list-style-type: none"> <li>• West Park Lift Station (WPLS), constructed in 1981, is deteriorated and the existing pumps are undersized and no longer being manufactured.</li> <li>• SUA originally authorized a total of \$198,000 (SUA-13-24) for the PSA with Garver Engineering to evaluate and design the total replacement of the lift station.</li> <li>• During the study and evaluation phase, it was determined that the best course of action is to replace and rehabilitate certain elements of the lift station. Therefore, Garver’s scope was reduced to only analysis and recommendations for pump and valve replacement.</li> </ul>		
<b>Proposal/Solution:</b>	<ul style="list-style-type: none"> <li>• To keep the WPLS’s rehabilitation costs to a minimum, staff prepared a bid package to replace the pumps and motors and upgrade the existing electrical system and miscellaneous components.</li> <li>• Staff advertised the project on August 29<sup>th</sup> and September 5<sup>th</sup> and bids were opened on September 30<sup>th</sup> and are summarized below:</li> </ul> <table border="1" data-bbox="683 1598 1446 1635"> <tr> <td>Centennial Contractors Enterprises</td> <td>\$271,270</td> </tr> </table> <ul style="list-style-type: none"> <li>✓ Two bids were submitted, but only the bid from Centennial Contractors Enterprises (Centennial) was responsive.</li> <li>✓ Garver reviewed Centennial’s submittals and indicated the price was reasonable for the work.</li> </ul>	Centennial Contractors Enterprises	\$271,270
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	<ul style="list-style-type: none"> <li>✓ Staff reviewed their submittals and qualifications and recommend award of the contract to Centennial.</li> </ul>
<b>Financial Impact/Funding Source(s):</b>	<ul style="list-style-type: none"> <li>• The project will be funded from the Wastewater Fund, wastewater service rates, which contains sufficient funds for the project. Current total project authorization is \$198,000.</li> <li>• Garver’s reduced scope and testing by Haynes used \$40,000 of the authorized amount, and the remaining funds were returned to the Wastewater Fund.</li> </ul>
<b>Related Strategic Priority:</b>	<p>#1 Effective Services &amp; Accountable Government: To provide effective services and accountable government for all citizens by practicing fiscal responsibility, transparency and outstanding customer service.</p> <p>#4 Place and Mobility: To develop a strong sense of place that recognizes the interconnectedness of people, buildings and public systems (such as transportation, utilities and parks) that best serve the needs of the public.</p>
<b>Recommended Action/Motion:</b>	<p>Motion to:</p> <ul style="list-style-type: none"> <li>• award the bid to Centennial in the lump sum amount of \$271,270;</li> <li>• authorize the General Manager to execute the associated project documents;</li> <li>• authorize total project expenditures of \$338,000, which includes the \$40,000 for design, construction costs, and approximately 10% contingency; and</li> <li>• approve the related budget amendment.</li> </ul>
<b>Prepared By:</b>	Shannon Wilder, Project Manager, WUE
<b>Reviewed By:</b>	Bill Millis, Director, Water Utilities Engineering Paula J. Dennison, Assistant City Manager
<b>Submitted By:</b>	Norman McNickle, City Manager
<b>Attachment(s):</b>	SUA-13-24 Budget Amendment Area Map