

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA WAS POSTED  
SEPTEMBER 7, 2016, AT 4:40 P.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES  
STILLWATER UTILITIES AUTHORITY  
REGULAR MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
SEPTEMBER 12, 2016

PRESENT: VICE CHAIR PAT DARLINGTON  
TRUSTEES MIGUEL NAJERA, ALANE ZANNOTTI AND WILLIAM JOYCE  
ABSENT: CHAIR GINA J. NOBLE

**1. CALL MEETING TO ORDER**

Vice Chair Darlington called the meeting to order at 6:12 p.m.

**2. CONSENT DOCKET**

- a. Approval of minutes: Regular Meeting August 15, 2016
- b. Bid recommendation for the manhole rehabilitation project (SUA-16-50)
- c. Authorization for lease/purchase of 6 commercial refuse vehicles with an initial purchase amount of \$1,127,460 as quoted by United Engines using Oklahoma State Purchasing Contract SW197 criteria and authorization for staff to enter into a buy-back agreement with the option to sell the 6 vehicles after 3 years for no less than the remaining loan value (SUA-16-46)
- d. Approve expenditure limit increase up to a total of \$136,000 for the installation of required components from AMETEK Solid State Controls for the Uninterruptible Power Supply at the Stillwater Energy Center (SUA-16-47)

MOTION BY TRUSTEE JOYCE, SECOND BY TRUSTEE NAJERA TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE.  
MOTION CARRIED WITH FOUR YEA VOTES.

**3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no requests to speak on agenda items not scheduled for public hearing.

**4. ITEMS REMOVED FROM THE CONSENT DOCKET**

None.

**5. GENERAL ORDERS**

- a. Approve the sole source purchase of OG&E transmission poles and labor up to \$100,600 (Includes a 5% contingency) and authorize expenditures for this purchase from the Transmission System Modification project account (SUA-16-48)

Electric Utility Director Loren Smith reported that all potential routes were evaluated for the new Stillwater Electric Utility (SEU) transmission line and it was determined that at some point on all the routes, the line would have to cross an existing Oklahoma Gas & Electric (OG&E) 138,000 volt transmission line. SEU's lower voltage transmission line is required by safety codes to pass under the higher voltage transmission lines, necessitating that OG&E replace their existing poles with taller structures to allow for SEU passage. OG&E has estimated the cost of this work to be \$95,802. The transmission line is owned and operated by OG&E making this a sole source purchase.

Staff recommends that the Trustees approve the sole source purchase of the OG&E transmission poles and labor up to \$100,600, which includes a 5% contingency, and authorize expenditures for this purchase from the Transmission System Modification project account.

MOTION BY TRUSTEE ZANNOTTI, SECOND BY TRUSTEE JOYCE TO APPROVE THE SOLE SOURCE PURCHASE OF OG&E TRANSMISSION POLES AND LABOR UP TO \$100,600, WHICH INCLUDES A 5% CONTINGENCY, AND AUTHORIZE EXPENDITURES FOR THIS PURCHASE FROM THE TRANSMISSION SYSTEM MODIFICATION PROJECT ACCOUNT.

ROLL CALL VOTE: DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

## 6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: None.
- b. Miscellaneous items from the General Manager: Mr. McNickle shared that if there is an outage and the caller receives a voice mail message, the Electric Utility is already aware of the outage. In addition, Mr. McNickle reminded citizens to not call 911 to report a power outage, as 911 is only to be used for emergencies.
- c. Miscellaneous items from Trustees: Trustee Zannotti invited the public to attend the upcoming Stillwater Electric Center open house on September 27.
  - i) Discussion about scheduling items for upcoming meetings

## 7. QUESTIONS & INQUIRIES

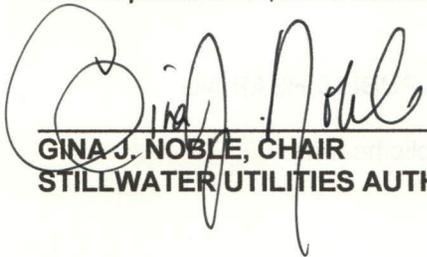
None.

## 8. ADJOURN

MOTION BY TRUSTEE NAJERA, SECOND BY TRUSTEE JOYCE TO ADJOURN THE SEPTEMBER 12, 2016 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The September 12, 2016 meeting of the Stillwater Utilities Authority adjourned at 6:19 p.m.

  
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GINA J. NOBLE, CHAIR  
STILLWATER UTILITIES AUTHORITY

  
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ELIZABETH CHRZ, SECRETARY  
STILLWATER UTILITIES AUTHORITY