



Meeting Date: July 11, 2016

Consent Docket Item: 2-b

Report No.: SUA-16-38

Department: Electric Utility

Subject: Metal Storage Building Bid Award – Electric Distribution

Budget Impact: FY17 Electric Distribution budget has adequate funding for the recommended purchase and no additional appropriations are necessary for this action.

Prior Council Action or Part of an Approved Project: No

Related Items: None

Alternatives:

1. Award the bid for the metal storage building to PC Steel Buildings in the amount of \$107,884.
2. Reject the bid from PC Steel Buildings and direct staff to repeat the bidding process.

Recommendation: It is recommended that the Trustees award the bid for the steel framed metal material and truck storage building to the lowest responsible bidder, PC Steel Buildings, in the amount of \$107,884, authorize expenditures from the project account up to \$118,672 (approximately 10% contingency), and authorize staff to enter into a purchase agreement subject to satisfactory negotiation of the terms and conditions of the purchase.

Prepared by: Loren Smith, Electric Utility Director

Background Information: The material and truck storage building being purchased is a 40' X 100' X 14' steel framed building with three overhead doors and two access doors. The building will be erected at the electric utility facility located on 3rd Avenue and will provide additional inside storage area. Bid solicitations were advertised in accordance with the City's purchasing manual for the metal storage building. Five bids were received and opened on June 13, 2016. The lowest responsible bid was submitted by PC Steel Buildings and it met all specifications.

