

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA WAS POSTED
JUNE 1, 2016, AT 11:40 A.M. AT THE MUNICIPAL BUILDING,
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JUNE 6, 2016

PRESENT: CHAIR GINA J. NOBLE, VICE CHAIR PAT DARLINGTON
TRUSTEES MIGUEL NAJERA, ALANE ZANNOTTI AND WILLIAM JOYCE
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Noble called the meeting to order at 6:41 p.m.

2. CONSENT DOCKET

- a. Approval of minutes: Regular Meeting May 16, 2016
- b. Renewal of contract for high voltage line clearance tree trimming & tree removal services with Asplundh (SUA-16-30)
- c. Authorize additional expenditures up to \$400,000 for potential future change orders to the Wartsila North America contract (SUA-16-25)
- d. Authorize Chair to sign letter of binding commitment with Drinking Water State Revolving Fund for the Water 2040 Package A loan of \$29,900,000 (SUA-16-26)
- e. Contract extension for supply of lime at the Water Treatment Plant (SUA-16-28)
- f. Amendment to Professional Services Agreement for Phase I Manhole Rehabilitation and Replacement Project (SUA-16-27)
- g. FY 2017 budget amendment reflecting costs of Electric Administration, Engineering, Distribution Maintenance, and Warehouse for Stillwater Utilities Authority

Trustee Joyce requested that Item g. be removed from the Consent Docket.

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE JOYCE TO APPROVE THE CONSENT DOCKET EXCLUDING ITEM G.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM THE CONSENT DOCKET

- g. FY 2017 budget amendment reflecting costs of Electric Administration, Engineering, Distribution Maintenance, and Warehouse for Stillwater Utilities Authority

In response to Trustee Joyce's inquiry as to why the budget amendment was necessary, Acting General Manager Blankenship explained that when the budget was being entered into the new accounting software, the budgets for Electric Administration, Engineering, Distribution Maintenance, and Warehouse for Stillwater Utilities Authority were inadvertently omitted.

MOTION BY TRUSTEE JOYCE, SECOND BY VICE CHAIR DARLINGTON TO APPROVE THE FY2017 BUDGET AMENDMENT REFLECTING COSTS OF ELECTRIC ADMINISTRATION, ENGINEERING, DISTRIBUTION MAINTENANCE, AND WAREHOUSE FOR STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

5. GENERAL ORDERS

- a. Stillwater Energy Center update (SUA-16-29)

Electric Director Loren Smith reported that the construction of the Stillwater Energy Center (SEC) is slightly behind the compressed schedule and remains on budget. The projected cost of the project is \$69,816,395, with approximately \$59,000,000 paid out to date. The project is expected to be completed on or slightly under budget in mid-July. Any remaining project funds will be used for minor projects related to the SEC or to purchase spare parts for the engines and auxiliary equipment. The steam units at Boomer Lake Station will be decommissioned on June 30, 2016.

6. RESOLUTIONS

- a. **RESOLUTION SUA-2016-5: A RESOLUTION ADOPTING A GENERAL FUND TRANSFER POLICY CONSISTENT WITH ARTICLE V, PARAGRAPH 15, STILLWATER UTILITIES AUTHORITY TRUST INDENTURE, AS AMENDED MARCH 24, 2014**

MOTION BY TRUSTEE ZANNOTTI, SECOND BY VICE CHAIR DARLINGTON TO APPROVE RESOLUTION SUA-2016-5 AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

7. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel
- b. Miscellaneous items from the General Manager: Acting General Manager Dan Blankenship thanked staff for the General Fund Transfer Policy.
- c. Miscellaneous items from Trustees
 - i) Discussion about scheduling items for upcoming meetings

8. QUESTIONS & INQUIRIES

None.

9. ADJOURN

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE JOYCE TO ADJOURN THE JUNE 6, 2016 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The June 6, 2016 meeting of the Stillwater Utilities Authority adjourned at 6:55 p.m.

GINA J. NOBLE, CHAIR
STILLWATER UTILITIES AUTHORITY

ELIZABETH CHRZ, SECRETARY
STILLWATER UTILITIES AUTHORITY