IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA WAS POSTED MARCH 30, 2016, AT 4:30 P.M. AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
APRIL 4, 2016

PRESENT: **CHAIR GINA J. NOBLE, VICE CHAIR PAT DARLINGTON**
TRUSTEES JOE WEAVER, MIGUEL NAJERA AND ALANE ZANNOTTI
ABSENT: **NONE**

1. CALL MEETING TO ORDER

Chair Noble called the meeting to order at 6:05 p.m.

2. CONSENT DOCKET

a. Approval of minutes: Regular Meeting March 21, 2016
b. Bid recommendation for lubricating oil which will be used to provide lubrication to the engines and generators at the Stillwater Energy Center (SUA-16-21)
c. Amendment to the City of Stillwater / GRDA agreement by amending the gas index used to calculate energy payments in the GRDA agreement to be consistent with the Stillwater Utility Authority's gas supply agreement for the Stillwater Energy Center (SUA-16-20)
d. Approve agreement between Stillwater Utilities Authority & Stillwater Milling Company

MOTION BY TRUSTEE NAJERA, SECOND BY VICE CHAIR DARLINGTON TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM THE CONSENT DOCKET

None.

5. GENERAL ORDERS

a. Contract approval – Phase II of Fiber Optic Network Installation for the Stillwater Energy Center (SUA-16-19)

Generation & Transmission Division Manager Loren Smith reported that the northern loop of the fiber optic network is currently under construction by Trace Technologies and is expected to be completed in June 2016. Staff is preparing to move forward with Phase II of the fiber optic network and requested that Trace Technologies submit a proposal for the construction of Phase II. The pricing for the southern loop is $5,350 less per mile than the northern loop and covers a much larger area. Trace Technologies would begin construction of Phase II immediately after the completion of Phase I. Mr. Smith reported that this item requires a new appropriation and budget amendment; and funding is available in the Electric Rate Stabilization Fund.

Staff recommends that Trustees authorize staff to enter into a contract with Trace Technologies for the installation of Phase II, the southern fiber optic loop, in the amount of $1,150,000 and authorize expenditures from the Electric Rate Stabilization Fund up to $1,265,000 (includes a 10% contingency).

MOTION BY TRUSTEE NAJERA, SECOND BY TRUSTEE ZANNOTTI TO AUTHORIZE STAFF TO ENTER INTO A CONTRACT WITH TRACE TECHNOLOGIES FOR THE INSTALLATION OF PHASE II, THE SOUTHERN FIBER OPTIC LOOP, IN THE AMOUNT OF $1,150,000 AND AUTHORIZE EXPENDITURES FROM THE ELECTRIC RATE STABILIZATION FUND UP TO $1,265,000, WHICH INCLUDES A 10% CONTINGENCY.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the General Counsel: None.
b. Miscellaneous items from the General Manager: None.
c. Miscellaneous items from Trustees: None.
   i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

None.

8. ADJOURN

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE ZANNOTTI TO ADJOURN THE APRIL 4, 2016 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, WEAVER-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The April 4, 2016 meeting of the Stillwater Utilities Authority adjourned at 6:09 p.m.

GINA J. NOBLE, CHAIR
STILLWATER UTILITIES AUTHORITY

ELIZABETH CHRZ, SECRETARY
STILLWATER UTILITIES AUTHORITY