TO THE HONORABLE CHAIRMAN AND TRUSTEES

REPORT TO: STILLWATER UTILITIES AUTHORITY

No. SUA-16-14

ISSUED BY THE GENERAL MANAGER - STILLWATER, OKLAHOMA

Date of Meeting: March 7, 2016

Subject: Bid Recommendation: Roadway Street Lighting - SUA Bid #11-15/16

Background: On June 2, 2014, the Trustees approved the Stillwater Energy Center (SEC) project, since then staff has been working to procure the equipment and construction packages that are necessary to complete the project. The roadway street lighting package is one of those and consists of the roadway street lighting throughout the facility.

Discussion: Specifications and bid documents were prepared by the project engineer Burns and McDonnell (BMcD). Bid solicitations were advertised in accordance with the City's purchasing manual and bid specifications were sent to perspective bidders on January 27, 2016. On February 17, 2016, one bid was received and opened. The bid was then evaluated by BMcD and staff.

Manufacturer	Bid Price ($)
Parrish Electric Inc.	165,830

The bid provided by Parrish Electric Inc. was complete and the bidder stated they will meet guaranteed delivery dates.

Bid Exceptions: The bid included exceptions to the terms and conditions contained within the bid documents. As part of the bid evaluation process, each exception has been reviewed and additional information has been obtained from the bidder. The exceptions will have to be negotiated with the vendor prior to execution of a contract.

Budget Impact: This item requires no new appropriation or budget amendment and will not affect year-end projected balances. Funding is available in the SEC project fund, which is held by the Bond Trustee bank.

Alternatives:

1. Award the bid for the roadway street lighting package for the SEC to Parrish Electric Inc.
2. Reject the bid from Parrish Electric Inc. and direct staff to repeat the bidding process.

Recommendation: It is recommended that the Trustees award the bid for the roadway street lighting package to Parrish Electric Inc. in the amount of $165,830, authorize expenditures from the PGS project fund up to $182,413 (10% contingency), and authorize staff to enter into a purchase agreement subject to satisfactory negotiation of the terms and conditions of the purchase.

Prepared by: Loren Smith, Electric G & T Manager
Reviewed by City Manager's Office: Dan Blankenship, SUA Director
Date of Preparation: February 23, 2016

Submitted by:

Norman McNickle
General Manager