IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW THE AGENDA WAS POSTED JANUARY 27, 2016, AT 11:25 A.M. AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER UTILITIES AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
FEBRUARY 1, 2016

PRESENT: CHAIR GINA J. NOBLE, VICE CHAIR PAT DARLINGTON
TRUSTEES MIGUEL NAJERA AND ALANE ZANNOTTI
ABSENT: TRUSTEE JOE WEAVER

1. CALL MEETING TO ORDER

Chair Noble called the meeting to order at 6:14 p.m.

2. CONSENT DOCKET

a. Approval of minutes: January 4, 2016 Regular Meeting
b. Sole Source Purchase of Industrial Substation 69 kV Circuit Breakers (SUA-16-08)
c. Sole Source Purchase from Advanced Control System for proprietary equipment and software for the Supervisory Control and Data Acquisition Upgrade (SUA-16-11)
d. Western Road Water Line Professional Services Agreement with C.H. Guernsey & Co. Amendment #3 (SUA-16-09)
e. Contract with Stillwater Medical Center to construct splash pads at Boomer Lake and Southern Woods parks.

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE ZANNOTTI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM THE CONSENT DOCKET

None.

5. GENERAL ORDERS

a. Water 2040 Implementation Plan III (SUA-16-10)

Water Utilities Director Bill Millis presented a background summary of the Water 2040 Program. Mr. Millis exhibited a project map illustrating the proposed improvements, a prioritized implementation plan with cost estimates, a proposed implementation schedule and a program summary sheet. The program summary sheet indicated the projects in each financing package, construction timeline and estimated costs for each package for a total estimated cost of $93,260,000. Mr. Millis noted that the implementation plan complies with the Oklahoma Department of Environmental Quality consent order. Discussion occurred regarding program management fees to be paid, program management tasks expected and the potential for inflation.

Staff recommended approval of the proposed Implementation Plan III as presented and direction for staff to proceed with implementation; authorize $8,100,000 for the Professional Services Agreement with CH2M Hill for Packages A and B only; and authorize $9,072,000 in total program costs, which includes a 12%

contingency, a higher contingency to provide for program-level planning and coordination efforts which are requirements above and beyond typical project needs.

MOTION BY TRUSTEE NAJERA, SECOND BY VICE CHAIR DARLINGTON TO APPROVE THE WATER 2040 IMPLEMENTATION PLAN III AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

6. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the City Attorney: None.
b. Miscellaneous items from the City Manager: None.
c. Miscellaneous items from the City Council: None.
   i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

In response to Councilor Najera's inquiry, Stillwater Utilities Director Dan Blankenship shared information regarding the current rail delivery of the generation units for the new Stillwater Energy Center.

8. ADJOURN

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE NAJERA TO ADJOURN THE FEBRUARY 1, 2016 REGULAR MEETING OF THE STILLWATER UTILITIES AUTHORITY.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The February 1, 2016 meeting of the Stillwater Utilities Authority adjourned at 6:47 p.m.

GINA J. NOBLE, CHAIR
STILLWATER UTILITIES AUTHORITY

ELIZABETH CHRZ, SECRETARY
STILLWATER UTILITIES AUTHORITY