



AGENDA

SPECIAL MEETING

STILLWATER REGIONAL AIRPORT AUTHORITY SPECIAL MEETING AGENDA FOR SEPTEMBER 15, 2016 AT NOON

The Stillwater Regional Airport Authority will convene in the Stillwater Municipal Building, 1121-A Commission Conference Room, 723 South Lewis, Stillwater, Oklahoma.

Chairman Marc Tower, Vice Charman Russell Teubner, Secretary Fred Shultz, Members Charles Bacon, Chuck Fleischer, Jerry Franklin, Lee Roy Smith

1. CALL MEETING TO ORDER
2. ROLL CALL
3. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Authority members may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The Authority will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

- a. Approval of minutes: Regular Meeting July 21, 2016
- b. Approval of Stillwater Regional Airport Authority 2016 meeting location change (SRAA-16-41)
- c. Income statement month ending July 2016 (SRAA-16-42)
- d. Income statement month ending August 2016 (SRAA-16-43)

4. ITEMS REMOVED FROM CONSENT DOCKET

5. GENERAL ORDERS

The Authority will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Approve the lease extension with Hangar 1 Flight Center of Stillwater dba LynRho, LLC, located in Hangar 1 group hangar at 2020-10 W. Airport Road for office space (SRAA-16-44)
- b. Approve the Change Order #1 agreement with Lippert Bros. Construction, Inc. to furnish and install the terminal baggage handling equipment (SRAA-16-45)

- c. Approve the Supplemental Agreement #1 with Contech, Inc. for the "Install Partial Connecting Taxiway Project Runway 17-35" Oklahoma Aeronautics Commission grant SWO-16-SF (SRAA-16-46)
- d. Approve the Supplemental Agreement #1 with Cooks' Fence and Iron Company for the final costs associated with the FAA Wildlife Security Fencing Project #3-40-0090-022-2015 (SRAA-16-47)
- e. Approve the FAA grant application for the "Reconstruct and Realign the Connecting Taxiway and Diagonal Section of the Parrallel Taxiway System to Runway 17-35" AIP #3-40-0090-024-2016 (SRAA-16-48)
- f. Approve Supplemental Agreement #10S with LBR, Inc. for additional engineering services required on the Connecting Taxiway Extension Project (SRAA-16-49)
- g. Authorize airport director to enter into a short-term agreement with Fowler Vending for vending services in the main terminal and passenger departure terminal (SRAA-16-50)

6. REPORTS FROM OFFICERS AND BOARDS

Announcements and remarks about matters of general interest may be made by Authority members, the City Manager, or the City Attorney at this time. Items of airport business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the airport director / staff
 - i) ATCT-July and August 2016 monthly and yearly comparisons traffic count (SRAA-16-51)
 - ii) July and August 2016 monthly report and fuel sales summaries (SRAA-16-52)
 - iii) Open Meeting Act board member required training, Monday, September 26, at Stillwater Community Center at 5:30 pm
 - iv) Updates on the airport southeast hangar site project, Airport Road and airport parking updates, and general airline operations

7. ADJOURN

NOTE: Lunch provided for Airport Authority and staff only.

The Stillwater Regional Airport Authority agendas are posted at the airport terminal and City Hall. Agendas are accessible to the public on the internet at stillwater.org on Wednesday at noon prior to the Thursday meeting.

The Stillwater Regional Airport Authority and City of Stillwater encourage participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the airport administrative office at least 48 hours prior to the meeting by calling 405.372.7881.

On 09.13.2016 @ 9:40 AM. M. Morris a true and correct copy of this agenda was posted at the airport terminal building at 2020-1 West Airport Road.

On _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.