

**STILLWATER REGIONAL AIRPORT  
GROUND TRANSPORTATION--INTERIM REGULATIONS  
ADOPTED JULY \_\_, 2016**

**Definitions:**

*Airline passenger* means a person arriving on commercial airline service at SRA.

*AVI Tag* (Automated Vehicle Identification Tag) means a device issued by SRA to commercial ground transportation providers for attachment to each motor vehicle owned by the provider operating at SRA to record the movement of such vehicle on SRA property.

*Commercial Ground Transportation Service* means any car, cab, taxi, courtesy vehicle, private car, ride-share, limousine, van, shuttle, bus, or other vehicle for hire on demand. This definition shall include any for hire motor carrier or transportation network company regulated by the Oklahoma Corporation Commission or by the City of Stillwater. This definition shall not include any shuttle or bus operated by Oklahoma State University.

*SRA* means Stillwater Regional Airport.

*SRAA* means Stillwater Regional Airport Authority.

*SRA Director* means the duly-appointed director of Stillwater Regional Airport.

**Generally:**

No employee, agent, or owner of a Commercial Ground Transportation Service shall provide service or carriage to or otherwise transport any airline passenger from SRA except as provided by this interim regulation.

**Permit Requirements:**

The SRA Director shall be responsible for the issuance and administration of permits as authorized under this interim regulation. He shall develop an application form that shall collect, at minimum, the following information from the applicant:

Name and address;

Name(s) of principals if applicant is a corporation or partnership;

Copies of all motor carrier or transportation network company permits issued by the Oklahoma Corporation Commission or by the City of Stillwater;

Listing of all vehicles that will operate on SRA property under the permit by make, model, and license number;

Current telephone number and internet address.

A Commercial Ground Transportation Service permit shall be valid for a period of one (1) year from the date of issuance and shall be renewable. SRAA shall establish a fee structure sufficient to cover the costs of the issuance of the initial permit and renewal thereof.

All Commercial Ground Transportation Service vehicles operated at SRA shall be assessed a per trip charge of \_\_\_\_\_ each time said provider picks up an airline passenger at SRA. Said charge shall be invoiced and payable on a monthly basis. Failure to pay said trip charge shall constitute grounds for revocation of a permit.

The SRA Director shall have the authority to temporarily revoke a permit for violation of the operational requirements set forth in this interim regulation. The SRAA shall retain exclusive jurisdiction to permanently revoke or reinstate a permit.

### **Basic Operational Requirements**

Commercial Ground Transportation Service providers shall pick up and drop off airline passengers at locations designated by the SRA Director.

Commercial Ground Transportation Service providers shall not pick up or drop off airline passengers at any location other than that designated by the SRA Director.

Commercial Ground Transportation Service providers are expressly prohibited from picking up airline passengers in any SRA parking lot.

Employees and agents of Commercial Ground Transportation Service providers shall wear appropriate identification at all times present on SRA property and shall produce such identification upon request. The SRA Director may establish a uniform system of identification for all vendors operating at SRA.

The permit shall be carried in all Commercial Ground Transportation Service vehicles operated at SRA. If the permit holder operates multiple vehicles on SRA property, a certified copy of said permit shall be carried in each vehicle.

All Commercial Ground Transportation Service vehicles operated at SRA shall bear a current AVI tag once said monitoring system becomes operational.

Commercial Ground Transportation Service vehicles shall follow all traffic circulation rules and regulations established by SRAA and all temporary or emergency traffic requirements established by the SRA Director while present on SRA property.