



## AGENDA

### STILLWATER REGIONAL AIRPORT AUTHORITY REGULAR MEETING AGENDA for February 18, 2016 at NOON

The Stillwater Regional Airport Authority will convene in the main lobby in the terminal building at the Stillwater Regional Airport located at 2020-1 West Airport Road, Stillwater, Oklahoma

**Chairman Marc Tower, Vice Charman Russell Teubner, Secretary Fred Shultz, Members Charles Bacon, Chuck Fleischer, Jerry Franklin, Lee Roy Smith**

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1. CALL MEETING TO ORDER

2. ROLL CALL

3. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Authority members may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The Authority will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

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|---|-------------------|
| a. Approval of minutes: Special Meeting | December 17, 2015 |
| Special Meeting                         | February 5, 2016  |

4. ITEMS REMOVED FROM CONSENT DOCKET

5. GENERAL ORDERS

***The Authority will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.***

- a. Income statements month ending December 2015 and January 2016 (SRAA-16-01)
- b. Review and update on airport budget process for FY 2016-2017 (SRAA-16-02)
- c. Authorize Airport Director to solicit proposals to provide professional services related to development of revised Minimum Standards at Stillwater Regional Airport (SRAA-16-03)
- d. Appoint sub-committee to develop interim Vendor and Service Provider Standards at Stillwater Regional Airport (SRAA-16-04)
- e. Election of officers for Stillwater Regional Airport Authority 2016 (SRAA-16-05)

6. REPORTS FROM OFFICERS & BOARDS

***Announcements and remarks about matters of general interest may be made by Authority members, the City Manager, or the City Attorney at this time. Items of airport business that may require discussion or action (including a vote or series of votes) are listed below.***

- a. Miscellaneous items from the airport director / staff
  - i) ATCT-December 2015 and January 2016 monthly and yearly comparisons traffic count (SRAA-16-06)
  - ii) December 2015 and January 2016 monthly report and fuel sales summaries (SRAA-16-07)
  - iii) Engineering selection process for completion of the parallel taxiway grant project
  - iv) Update on Wildlife Security Fencing grant project
  - v) Update on Southeast Hangar Development Site and Drainage Improvement project
  - vi) Airport terminal construction updates
  - vii) American Airlines announcement and press conference
  - viii) Airline service requirements and updates
  - ix) OSU Flying Aggies Fly-in at Stillwater Regional Airport on April 2, 2016
  - x) Oklahoma Airport Operators Association Annual Conference, April 17-20, 2016, Marriott Conference Center at NCED, Norman, Oklahoma
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from Authority members

7. ADJOURN

**NOTE: Lunch provided for Airport Authority and staff only.**

**The Stillwater Regional Airport Authority agendas are posted at the airport terminal and City Hall. Agendas are accessible to the public on the internet at [stillwater.org](http://stillwater.org) on Wednesday at noon prior to the Thursday meeting.**

**The Stillwater Regional Airport Authority and City of Stillwater encourage participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the airport administrative office at least 48 hours prior to the meeting by calling 405.372.7881.**

On 02.16.16 @ 4:30 PM, a true and correct copy of this agenda was posted at the airport terminal building at 2020-1 West Airport Road. *M. Morris*

On 02.16.16 @ 4:54, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.

*[Handwritten signature]*