



STILL PIONEERING

**Stillwater Regional Airport Authority**  
2020-1 West Airport Road  
Stillwater, Oklahoma 74075

Office: 405.372.7881  
Fax: 405.372.8460

Web: [www.Stillwater.org](http://www.Stillwater.org)

---

## REPORT TO AIRPORT AUTHORITY

SRAA-16-03

---

**Date of Meeting: February 18, 2016**

**Subject:** Authorize Airport Director to solicit proposals to provide professional services related to development of revised Minimum Standards at Stillwater Regional Airport

**Purpose of Report:** Authorize Director to hire consultant regarding development of minimum standards for airport development

**Background Discussion:** The airport is rapidly in need of completing revisions/updates to the airport minimum standards and the addition of vendor activity related to airline service. The City Attorney and Airport Director desire to utilize an outside professional entity to develop a new and more appropriate set of minimum standards for operating on the airport.

This step will actually help the airport develop a standardized format that will be readily adaptable to the current and future needs of the airport while maintain the continuity of current operators. A professionally developed set of standards will also take into consideration all of the changes which have occurred in the grant assurances and Federal Aviation Administration directives that are applicable to the airport.

The Authority Chairman could appoint Authority member subcommittee to work closely with the director as these standards are developed.

**Recommendation:** Airport staff recommends the appointment of a sub-committee and request the approval to authorize the Airport Director to seek proposals for the development of the airport minimum standards.

**Prepared by:** Gary Johnson

**Date of Preparation:** February 17, 2016

**Attachments:** N/A