



STILL PIONEERING

AGENDA

**STILLWATER REGIONAL AIRPORT AUTHORITY
REGULAR MEETING AGENDA for December 15, 2016 at NOON**

The Stillwater Regional Airport Authority will convene at the Stillwater Municipal Building, 1121-A Commission Conference Room, 723 South Lewis, Stillwater, Oklahoma.

Chairman Marc Tower, Vice Chairman Russell Teubner, Secretary Fred Shultz, Members Charles Bacon, Chuck Fleischer, Jerry Franklin, Lee Roy Smith

1. CALL MEETING TO ORDER

2. ROLL CALL

3. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. Authority members may remove individual items from the consent docket and place them on Items Removed from Consent Docket for additional consideration. **The Authority will take action at this meeting (including a vote or series of votes) on these items either collectively as part of the Consent Docket or individually under Items Removed from Consent Docket.***

a. Approval of minutes: Regular Meeting November 17, 2016

4. ITEMS REMOVED FROM CONSENT DOCKET

5. GENERAL ORDERS

The Authority will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Income statement month ending November 2016 (SRAA-16-66)
- b. Approve Amendment #3 with LBR, Inc. engineering contract to add design fees and associated costs to include a by-pass taxiway to the construction of the FAA parallel taxiway grant project #3-40-0090-025-2017 (SRAA-16-67)
- c. Consider Aspen Coffee proposal for temporary coffee vending equipment lease (SRAA-16-68)
- d. Approve lease agreement with Hendricks Flight, LLC dba Quality Aircraft Maintenance for hangar space (SRAA-16-69)

6. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by Authority members, the City Manager, or the City Attorney at this time. Items of airport business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the airport director / staff
 - i) ATCT-November 2016 monthly and yearly comparisons traffic count (SRAA-16-70)
 - ii) November 2016 monthly reports and fuel sales summaries (SRAA-16-71)
 - iii) Updates on TSA office/storage area and proposed grant projects
 - iv) FAA FY 2016 Aircraft Operations report ranks Stillwater Regional Airport fourth in state for third consecutive year
 - v) Update on commercial airline service
- b. Miscellaneous items from the City Manager
- c. Miscellaneous items from Authority members

7. ADJOURN

NOTE: Lunch provided for Airport Authority and staff only.

The Stillwater Regional Airport Authority agendas are posted at the airport terminal and City Hall. Agendas are accessible to the public on the internet at stillwater.org on Wednesday at noon prior to the Thursday meeting.

The Stillwater Regional Airport Authority and City of Stillwater encourage participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the airport administrative office at least 48 hours prior to the meeting by calling 405.372.7881.

On 12.14.16 @ 10:12am mmorris, a true and correct copy of this agenda was posted at the airport terminal building at 2020-1 West Airport Road.

On _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.