



STILL PIONEERING

**Stillwater Regional Airport Authority**  
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## REPORT TO AIRPORT AUTHORITY

### SRAA-16-55

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**Date of Meeting:** October 20, 2016

**Subject:** Consider Application for Business License for aircraft maintenance shop from Hendricks Flight , LLC dba Quality Aircraft Maintenance

**Purpose of Report:** Consider approval of business license application.

**Background:** On October 7, 2016 the applicants John and Paul Hendricks submitted a complete business license application requesting approval to operate an aircraft maintenance shop on the airport. The applicants have been seeking a location for an office and hangar space for some time to begin an aircraft maintenance shop.

**Discussion:** Quality Aircraft Maintenance is seeking permission from the Authority to conduct aircraft maintenance at the Airport beginning on or near November 1, 2016. They desire to conduct light aircraft maintenance to include annual inspections, 100 hour inspections, oil changes, and other repairs of aircraft on an as needed basis. The applicants have requested their desire to operate the shop initially on a part-time basis and go to full time during the next year.

While available office or hangar space at Stillwater is very limited, the applicants have negotiated to sub-lease office space from Hangar 1 Flight Center of Stillwater. In addition, the applicants desire to lease two hangar spaces adjacent to the proposed leased office space in Group Hangar #1. Currently airport staff has determined the availability of two spaces in Group Hangar #1, which could be available if the Business License Application would be approved. The applicants have a long history in aviation and aircraft maintenance and indicate their desire to continue here.

**Budget:** The revenue connected to this approval will include additional hangar rental fees and other revenue associated with additional aircraft activity on the airport.

**Recommendation:** Airport staff recommends provisional approval of the Business License Application subject to approval of the sub-lease agreement for office space, the hangar lease, and final documentation prior to business startup.

**Prepared by:** Gary Johnson

**Date of Preparation:** October 16, 2016

**Attachments:** 1