

**STILLWATER MEDICAL CENTER AUTHORITY  
BOARD OF TRUSTEES  
Regular Meeting, September 24, 2019  
Stillwater Medical Center Honska Conference Center  
5:30 p.m.**

**Present:** Beth Buchanan, Calvin Anthony, Dan Duncan, Joe Haney, Mayor, Will Joyce and Dr. Cary Couch

**Absent:** Lowell Barto

**Others:** CEO, Denise Webber, Cara Pence, MD, Malinda Webb, MD, Alan Lovelace, Liz Michael, Nat Cooper, Cheryl Wilkinson, Scott Petty, Courtney Kozikuski, Heidi Gilbert, Butch Koemel (Koemel Law), Michelle Charles (NewsPress) and Cheryl Marshall (minutes)

---

**CALL TO ORDER**

Chair, Beth Buchanan, called the meeting to order at 5:30 p.m.

**APPROVAL OF MINUTES**

Haney moved the Board approve the minutes of the August 27, 2019 regular meeting of the Stillwater Medical Center Authority Board of Trustees as presented. Duncan seconded the motion and Anthony, Joyce, Haney, Duncan and Buchanan voted in favor of the motion. Couch abstained as he was unable to attend the August meeting.

**BOARD EDUCATION: STOP THE BLEED**

Heidi Gilbert, Education Coordinator, shared that Stop the Bleed started from the tragedy at Sandy Hook. A group felt it might be possible to save lives if hemorrhage could be stopped sooner. They now teach ways to stop traumatic blood loss, through direct pressure, tourniquets, etc. They have taught "Stop the Bleed" in some of the Stillwater and Perkins schools (teachers and students) and are trying to reach as many groups as possible. They would like to place Stop the Bleed kits next to AEDs in as many public areas as possible. Gilbert thanked the Foundation and the Hospital for being big supporters of Stop the Bleed.

**BALANCED SCORECARD REPORT**

CEO, Denise Webber, shared the Scorecard report with the members. Improvement was seen in almost every area.

## **REPORTS FROM OFFICERS**

### **ACCEPTANCE OF AUGUST 2019 FINANCIAL REPORT AND SEPTEMBER 18, 2019 FINANCE COMMITTEE MINUTES**

Lovelace gave a PowerPoint presentation of the summary of operations for July 2019. Admissions, including rehab, were 362 above budget and last year. Average Daily Census, including rehab, was 47, above a budget of 42 and last year of 32.

Surgeries were 438 for the month, which is well above average. Surgeries at the Surgery Center were 597 for the month, above a budget of 593 and last year of 576.

Emergency room visits were 2,643 below budget of 2,952 and last year of 2,690. Outpatient visits, not including ER visits, were 12,833 above budget of 10,619 and last year of 11,674. Births were 68 for the month, below budget of 72 and last year at 85.

Financial assistance was \$1.39M for the month. Salaries and Wages were at \$9M, above budget of \$8.23M and last year of \$7.2M. FTE's were 1,352 above budget of 1,310 and last year of 1,213. Benefits were \$2.2M above budget of \$1.7M and last year of \$1.6M.

Operating Income for the Hospital is \$1.68M above budget of \$935,000 and last year of \$1.09M. Operating Income for the Clinics was \$211,000 compared to a budget of (\$20,000) and above last year of \$68,000. Operating Income Consolidated is \$1.89M, above budget of \$915,000 and last year of \$1.1M.

Operating Income for Perry Memorial Hospital in the month of August is (\$101,000) with a year to date loss in the amount of (\$1.2M).

YTD Operating Income Consolidated is \$10.9M, above budget of \$7.3M and last year of \$9.36M. YTD Operating Margin Consolidated is 6.4%, above budget of 3.8% and above last year of 6.3%. YTD Non-Operating Revenue is \$8.4M, above budget of \$734,000 and last year at \$2.8M. YTD Net Income is \$19.4M, above budget of \$8.1M and last year of \$12.1M.

The BancFirst investment account decreased to \$55.70M. YTD Simple Return for BancFirst is 10.68%. The benchmark is 13.46%.

Days in Accounts Receivable is 37 days. Days Cash on Hand is 157 days. Cash on hand is \$89.39M, compared to \$72.6M at year end 2018.

Lovelace stated that the Finance Committee members discussed the financials, scorecard and summary of clinic operations. They also discussed SMC Equipment, Inc. and reviewed the tax return. They recommended the Board's approval of the use of New Market Tax Credits (NMTC) for the Surgery project.

Anthony moved the Board approve the August financial statements and the September 18, 2019 Finance Committee minutes as presented. Haney seconded the motion, and Duncan, Buchanan, Couch, Joyce, Anthony and Haney voted in favor of the motion.

**ACCEPTANCE OF THE AUGUST 28, 2019 MEDICAL STAFF INTEGRATION COMMITTEE MINUTES**

Nat Cooper updated the members on the items discussed at the August 28, 2019 meeting of the SMC Medical Staff Integration Committee of which minutes were included in the packet.

Duncan moved the Board approve the August 28, 2019 Medical Staff Integration Committee minutes as presented. Anthony seconded the motion, and Couch, Buchanan, Haney, Joyce, Duncan and Anthony voted in favor of the motion.

**APPROVAL OF ADMINISTRATIVE POLICIES**

Webber shared the suggested changes to the Monthly Information Packets for Board, Uninsured, Facsimile and Statement of Ownership and Control policies.

Haney moved the Board approve the Administrative policies as presented. Couch seconded the motion, and Haney, Duncan, Joyce, Anthony, Couch and Buchanan voted in favor of the motion.

**DISCUSSION AND POSSIBLE ACTION TO APPROVE USE OF NEW MARKET TAX CREDITS TO FUND SURGERY PROJECT**

Lovelace informed the Board of the NMTC opportunity we have with our \$30m surgery project. After discussion and responding to multiple questions of the Board, Lovelace requested the Board approve for him to move forward to secure these dollars for the surgery project.

Anthony moved the Board authorize SMC Administration to pursue, including close, using New Market Tax Credits to fund the Surgery project. Haney seconded the motion, and Duncan, Haney, Joyce, Buchanan, Anthony and Couch voted in favor of the motion.

**CONSENT AGENDA**

Dr. Pence updated the Board members on the policy change requests Stillwater Medical Center listed on the Consent Agenda. All actions requested have been approved through our Medical Staff Committees.

Haney moved that Consent Agenda items of Stillwater Medical Center as presented. Anthony seconded the motion, and Buchanan, Haney, Joyce, Duncan, Anthony and Couch voted in favor of the motion.

Courtney Kozikuski updated the Board members on the policy changes and credentialing items for Stillwater Medical - Perry listed on the Consent Agenda. All actions requested have been approved through the Medical Staff Committees.

Anthony moved that Consent Agenda items of Stillwater Medical - Perry be approved as presented. Haney seconded the motion, and Anthony, Haney, Joyce, Buchanan, Couch and Duncan voted in favor of the motion.

### **CEO REPORT**

Denise Webber shared the topics of her CEO Report, which included the following:

#### **SMC MAKES BECKER'S 100 GREAT COMMUNITY HOSPITALS 2019 LIST**

*Becker's Hospital Review* recognized 100 hospitals as great community hospitals in 2019. The Becker's team selected hospitals for inclusion based on several outside rankings and ratings organizations, including IBM Watson Health 100 Top Hospitals.

In the article, Becker's said, "Stillwater also hosts a health plan for employers with group health insurance, Stillwater Collaborative Care, with features to help members with chronic illness comply with treatment protocols."

#### **SPOTLIGHT HOSPITALS 2019**

The Oklahoma Perinatal Quality Improvement Collaborative (OPQIC) recognizes hospitals that are creating a culture of excellence in perinatal care for Oklahoma mothers and newborns. We were very pleased to have received this award.

#### **NEWSPRESS AWARDS**

SMC took 1st place in several categories this year: Dr. Webb (pediatrician), Home Health, Total Health, Cimarron Medical and Overall Hospital. It is always an honor to receive these awards.

#### **COMMUNITY PRESENTATION - FIRST FRIDAY**

Webber gave a presentation to First Friday attendees that included an overview of the state of Stillwater Medical including a financial overview, construction/project updates, new technology enhancements, new physician and provider recruitment, and other happenings. Webber was asked a lot of great questions from the audience. Our community is fortunate to have so many interested in the success of our health care system.

#### **UNITED WAY DAY OF CARING**

Stillwater Medical had a record breaking number of teams serving our community this year. Four teams (around 60 employees) lent a hand to the community in this year's United Way Day of Caring. It's always impressive to

see the results of what can be accomplished when a group of volunteers come together to give back to our community.

### **HEALTHGRID UPDATE**

This project is experiencing some delays. We expected to be through phase 2 by end of year, but have doubts regarding the feasibility of this target. Some delays can be attributed to the transition of HealthGrid to Allscripts ownership, with change in vendor project management and loss of vendor support resources. We have spoken with leadership from HealthGrid /Allscripts with a desire to revise the project plan and establish a more achievable timeline.

### **TIN CUP CLASSIC**

The tournament raised awareness for the Heart and Vascular Institute and secured approximately \$60,000 from income through sponsorships and entry fees. Over the last 22 years the foundation has raised \$900,000 through this annual community event. SMC again provided the opportunity for every golfer to receive a \$100 gift certificate for a calcium scoring or vascular scan. In the first week following the tournament 10 golfers already activated their gift certificates to schedule screenings.

### **CONSTRUCTION UPDATE**

#### ED Canopy and Site Redesign

The automatic doors are functioning and the West entry/exit is now open for use. Work continues on the interior and the exterior on the west side of the ED Waiting area. Construction will be complete by 9/30/19.

#### HVI

Flooring installations are in progress. The Oklahoma State Department of Health (OSDH) inspection has been moved to 10/30/19.

#### Main Campus Infrastructure Upgrade/Replacement

The mechanical contractor is installing a day tank and fuel line to supply diesel fuel to our boiler. With the City of Stillwater water line replacement extension, generator installation is now scheduled to begin 10/14/19.

#### Surgery/MCHU Expansion and Renovation

We have sent revised Stage Two Submittals to OSDH for further review. We do have approval to begin site and foundation work. ONG has relocated the high pressure natural gas line and the next step will be to relocate the Oxygen line. The City of Stillwater has approved the placement of a temporary gravel parking lot with 80 spaces at the 12th Street Campus. Once 12th Street parking lot is ready, the parking lot behind the Medical Office Building will close and construction fencing will be installed. A shuttle service will be provided to take staff to and from Main Campus and 12th Street.

#### Pharmacy Relocation

We have submitted all documentation to "Self-Certify" this project to the OSDH for review and approval. We are awaiting approval.

Stillwater Surgery Center West Expansion and Renovation

Stillwater Medical has completed the revisions to the Functional Program and has sent the Stage Two Submittal to the OSDH for review. A Pre-Bid meeting for the project is scheduled for 9/26/19.

**SQ 802 - MEDICAID EXPANSION**

Oklahoma's rate of residents without health insurance remained at 14.2% in 2018, the second highest rate of uninsured in the country, according to a U.S. Census Bureau report released Tuesday.

**PATIENT COMPLIMENTS**

A "Story of Excellence" video was shared.

**NEW BUSINESS**

Webber shared that we will be sending a letter to property owners around the Surgery Center letting them know of our planned extension into the parking lot, and letting them know about a building set back line encroachment of 3 feet.

Prior to the meeting, Board members reviewed the following Medical Staff meeting minutes:

SMC: <i>Infection Control Committee</i>	8/16/2019
<i>E-Medical Records Committee</i>	8/23/2019
<i>OB Peds Section</i>	9/5/2019
<i>Credentials Committee</i>	8/26/2019

SM - Perry:	
<i>Medical Staff Committee</i>	9/11/2019

**ADJOURN**

There being no further business, Couch moved that the meeting be adjourned. Anthony seconded the motion, and Haney, Duncan, Anthony, Buchanan, Couch and Joyce voted in favor of the motion. The meeting was adjourned at 6:25 p.m.

  
Chairman of the Board

  
Secretary of the Board