

**STILLWATER MEDICAL CENTER AUTHORITY  
BOARD OF TRUSTEES  
Special Meeting, November 8, 2019  
Cimarron Hotel & Suites  
315 N Husband, 1<sup>st</sup> Floor  
Cheyenne/Ponderosa Conference Room  
Stillwater, OK 74075**

**Present:** Beth Buchanan, Calvin Anthony, Lowell Barto, Dr. Cary Couch, Dan Duncan, Joe Haney and Mayor, Will Joyce

**Absent:**

**Others:** Malinda Webb, MD, Steven Cummings, MD, Don Crawley, MD, Denise Webber, Alan Lovelace, Liz Michael, Steven Taylor, Nat Cooper, Cheryl Wilkinson, Leva Swim, Ph.D., Keith Hufnagel, and Cheryl Marshall (minutes)

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Notice of this meeting was posted with the City of Stillwater City Clerk's office 48 hours prior to this meeting.

**CALL TO ORDER**

Chair, Beth Buchanan, called the meeting to order at 8:32 a.m.

**2019 YEAR-END REVIEW**

CEO, Denise Webber shared that we held the Fall Festival yesterday to celebrate the Best Places Award and let employees know how much they are appreciated. It was great to see our team come together.

**YTD RESULTS/APPROVAL OF GAIN SHARING AWARD**

The Board members reviewed the scores, goals, and gain sharing details and agreed to approve an award.

Anthony moved the Board approve the Gain Sharing Award. Barto seconded the motion, and Barto, Duncan, Buchanan, Couch, Joyce and Anthony voted in favor of the motion. Haney voted against the motion.

**PRESS GANEY EMPLOYEE SURVEY RESULTS**

Webber was pleased to share the 2019 Employee Engagement Survey results with the members. 70% of our employees completed the survey. Our overall employee engagement score was 98%!

**MANAGEMENT OBJECTIVES PROGRESS**

Denise Webber gave an update on each management objective listed in the packet. The following objectives were discussed in greater detail:

### ***PHYSICIAN MENTORSHIP AND LEADERSHIP***

Dr. Steven Cummings shared the many ways in which we have worked to improve physician retention. The recent survey results show physician engagement at the 99<sup>th</sup> percentile!

### ***RESIDENCY PROGRAM***

Webber shared that we looked into starting a residency program at SMC. She shared the core specialty requirements, those we currently have and those requiring partnerships with other facilities. Some of the pros and cons were reviewed and discussed as well as a financial overview. After much consideration, the Board members decided to delay starting a residency program until sometime in the future.

### ***STILLWATER COLLABORATIVE CARE***

Alan Lovelace, CFO, shared the latest results around program performance and discussed future plans with the Board.

### ***MEDICAL STAFF UPDATE***

Nat Cooper, VP Business Development and Community Outreach, shared a presentation showing the new physicians/providers on-boarded this year.

### ***BRAND REFRESH***

Nat Cooper shared that a team has been meeting to finalize brand refresh options. He shared a presentation showing the new logo for each location, including the new watermark. The Board members supported moving forward with the new logo presented.

### ***DISCUSSION AND POSSIBLE APPROVAL OF BLACKWELL HOSPITAL TRUST LEASE AND OPERATING AGREEMENT***

Steven Taylor, VP Facilities Management, shared an overview of the lease, a summary of the major aspects and a reply to the Board's questions from the October Board meeting. Karen Rieger, attorney/Crowe & Dunlevy and the Blackwell attorney have worked through all details of the lease. Taylor requested that the Board approve the agreement contingent upon Administration reviewing the lease between BHTA and BHT Holdings, which transfers the property without any liability to SMCA.

Anthony moved the Board approve the Blackwell Hospital Trust Lease and Operating Agreement as presented. Couch seconded the motion and Haney, Joyce, Duncan, Couch, Buchanan, Anthony and Barto voted in favor of the motion.

### ***FACILITY MASTER PLAN/BUILDING ACQUISITIONS***

Steven Taylor told the Board that the Facility Master Plan was developed in 2016. He shared the progress of each project listed. We plan to have a new Facility Master Plan developed in 2020.

## **DISCUSSION REGARDING 12<sup>TH</sup> STREET PROPERTY/COMMUNITY DEVELOPMENT**

Denise Webber shared many details re: requests from potential community projects as well as the long range vision regarding 12th St campus. Multiple options regarding the 12<sup>th</sup> property were reviewed and discussed. Webber agreed to bring back more information for further discussion.

## **2020 PRELIMINARY BUDGET**

Alan Lovelace shared a preview of the 2020 budget. The members discussed the construction plans and decrease in cash; however, operations are steady and no financial concerns were found. Mayor Joyce requested information showing growth and financial impact of Perry and Blackwell.

## **BLUE CROSS/BLUE SHIELD CONTRACT UPDATE**

Lovelace shared that we are reviewing and negotiating the contract. It is complicated and includes 150 changes. An outside company helped us model the contract. We are also negotiating the contract for Perry and Blackwell.

## **DISCUSSION AND POSSIBLE APPROVAL OF 2020 PROPOSED MANAGEMENT OBJECTIVES**

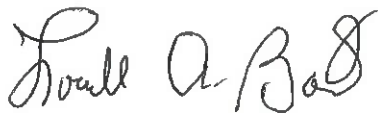
Denise Webber shared that sessions were held with our employed providers management team and frontline leaders to develop objectives for the coming year. From that list, 14 initiatives and objectives are proposed. Webber went over each item on that list and answered questions of the Board.

## **FUTURE GROWTH DISCUSSION**

Webber shared regional news and information from the Centers of Medicare and Medicaid (CMS) concerning Critical Access Hospitals, as well as collaboration opportunities and answered questions of the Board.

## **ADJOURN**

There being no further business, Anthony moved that the meeting be adjourned. Joyce seconded the motion, and Barto, Joyce, Anthony, Haney, Buchanan, Duncan and Couch voted in favor of the motion. The meeting was adjourned at 12:25 p.m.



Secretary of the Board

  
Chairman of the Board