

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA  
WAS POSTED JULY 15, 2020 AT 2:30 P.M. AT THE MUNICIPAL BUILDING,  
723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES  
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY  
SPECIAL MEETING  
COUNCIL HEARING ROOM  
723 S. LEWIS  
JULY 20, 2020

**IMPORTANT NOTICE:** This meeting will be conducted via videoconferencing and in person in the Council Hearing Room at 723 S Lewis Street. The meeting will be available to watch live on the City's Facebook Page (@CityOfStillwater), AT&T U-verse channel 99, Suddenlink channel 14 and the City of Stillwater's YouTube Live link at [youtube.com/c/CityofStillwaterTV/live](https://youtube.com/c/CityofStillwaterTV/live).

**Notice regarding Public Comment:** Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Trustees at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request prior to the meeting either online at [stillwater.org/requesttospeak](https://stillwater.org/requesttospeak) or via the form found in the lobby outside the Council Hearing Room prior to meetings. **Online forms are due by 3:00 p.m. the day of the meeting. Forms completed in the lobby are due by 5:25 p.m. the day of the meeting.**

For meetings conducted via videoconferencing, the same request to speak procedure shall be followed. The Council Hearing Room is open to the public although members of the Trust may be participating from remote locations that will be visible and audible on video screens located inside the room. **Face coverings are required in the Council Hearing Room and will be available if needed.** Persons who have signed up to speak may address the Trustees from the podium located inside the Council Hearing Room, or may do so from a remote location. Login information to participate via videoconference will be provided prior to the meeting. For those wishing to speak via teleconferencing, please provide a phone number and someone will call you before the public comments portion of the agenda to place you in a queue. If you do not have computer access to complete the form, please call 405.742.8209 for assistance.

NOTE: Should a connection with any one of the Trustees present for the videoconference be lost, the meeting will be recessed up to a maximum of 30 minutes to re-establish the connection. If reconnection is not possible, the meeting will be reconvened on July 21, 2020 at 5:30 p.m.

**Trustee Members**

Chair Will Joyce  
Vice Chair Pat Darlington  
Trustee Alane Zannotti  
Trustee John Wedlake  
Trustee Amy Dzialowski

**Method of Participation**

Council Chambers  
Videoconference  
Videoconference  
Council Chambers  
Videoconference

**PRESENT: CHAIR WILLIAM H. JOYCE AND VICE CHAIR PAT DARLINGTON,  
TRUSTEES ALANE ZANNOTTI, JOHN WEDLAKE AND AMY DZIALOWSKI**

**ABSENT: NONE**

**1. CALL MEETING TO ORDER**

Chair Joyce called the meeting to order at 6:46 p.m.

**2. CONSENT DOCKET**

- a. Approve special meeting minutes May 18, 2020

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE WEDLAKE TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

### **3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING**

There were no requests to speak on agenda items not scheduled for public hearing.

### **4. ITEMS REMOVED FROM CONSENT DOCKET**

None.

### **5. GENERAL ORDERS**

- a. Chamber of Commerce quarterly economic development report

Chamber of Commerce President Justin Minges presented an update on the chamber's quarterly activities, projects and staff.

Vice Chair Darlington thanked the Chamber of Commerce for their support during COVID-19.

Trustee Zannotti stated that information from Mr. Minges' report and the Chamber's efforts to help local businesses during the pandemic certainly confirm that the Chamber of Commerce is a very relevant and vital part of this community.

Councilor Wedlake thanked the Chamber of Commerce for keeping the local businesses informed about federal programs like EIDL and PPP during this pandemic. He stated he personally knew of a couple businesses that benefited from the EIDL federal program.

### **6. REPORTS FROM OFFICERS & BOARDS**

- a. Miscellaneous items from General Counsel: No report.
- b. Miscellaneous items from General Manager:
  - General Manager McNickle thanked Visit Stillwater and the Chamber of Commerce for their efforts in distributing face masks in a timely and efficient manner.
- c. Miscellaneous items from Trustees: No report.
  - i) Discussion about scheduling items for future meetings

### **7. QUESTIONS & INQUIRIES**

None.

### **8. ADJOURN**

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE ZANNOTTI TO ADJOURN THE JULY 20, 2020 SPECIAL MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: JOYCE-YEA, DARLINGTON-YEA, ZANNOTTI-YEA, WEDLAKE-YEA, DZIALOWSKI-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The special meeting of the Stillwater Economic Development Authority adjourned at 7:10 p.m.

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**WILLIAM H. JOYCE, CHAIR  
STILLWATER ECONOMIC DEVELOPMENT  
AUTHORITY**

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**TERESA KADAVY, SECRETARY  
STILLWATER ECONOMIC DEVELOPMENT  
AUTHORITY**

DRAFT