IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS POSTED JULY 13, 2016 AT 3:25 P.M. AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
JULY 18, 2016

PRESENT: **CHAIR GINA J. NOBLE, VICE CHAIR PAT DARLINGTON, TRUSTEES MIGUEL NAJERA, ALANE ZANNOTTI AND WILLIAM JOYCE**
ABSENT: **NONE**

1. CALL MEETING TO ORDER

Chair Noble called the meeting to order at 5:49 p.m.

2. CONSENT DOCKET

a. Approval of minutes: Regular Meeting July 11, 2016

MOTION BY TRUSTEE NAJERA, SECOND BY TRUSTEE JOYCE TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

a. Chamber of Commerce economic development report presented by Ted Allison, CEO

Mr. Allison's report to City Council covered the following areas:

- Stillwater/Payne County economic indicators
- Establishment of the Economic Development Committee
- Current marketing activities
- Local incentives
- Transfer of assets from Stillwater Industrial Foundation to the Chamber of Commerce
- Business retention and expansion activity
- Requests for proposals responded to by the Chamber of Commerce
- Workforce development
- Support services for small businesses and new start-ups
- Potential purchase of a local industrial site
- Groundbreaking for The Ranch development project
- Programs and services focus for the next fiscal year

Discussion was held regarding marketing tools utilized by the Chamber of Commerce, the need to know what the City can do to help attract businesses to Stillwater, the industries currently targeted by the Chamber of Commerce, the need for a common vision, the impact of the Chamber of Commerce on job growth in Stillwater, the importance of the City seeing a return on its investment with the Chamber of Commerce, and contents of future reports.

Mayor Noble requested that future reports be provided to City Council on a quarterly basis, the report is provided to City Council a minimum of two weeks prior to the scheduled meeting, definitive numbers are included in the report and visuals displayed.

6. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the General Counsel: None.
b. Miscellaneous items from the General Manager: None.
c. Miscellaneous items from Trustees: None.
   i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

None.

8. ADJOURN

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE NAJERA TO ADJOURN THE JULY 18, 2016 REGULAR MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The meeting of the Stillwater Economic Development Authority adjourned at 6:35 p.m.

GINA J. NOBLE, CHAIR
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY

ELIZABETH CHRZ, SECRETARY
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY