IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS POSTED NOVEMBER 2, 2016 AT 4:50 P.M. AT THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
NOVEMBER 7, 2016

PRESENT: **CHAIR GINA J. NOBLE, VICE CHAIR PAT DARLINGTON, TRUSTEES MIGUEL NAJERA AND WILLIAM JOYCE**
ABSENT: **TRUSTEE ALANE ZANNOTTI**

1. CALL MEETING TO ORDER

Chair Noble called the meeting to order at 6:27 p.m.

2. CONSENT DOCKET

a. Approval of minutes: Regular Meeting September 19, 2016

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE NAJERA TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

a. Approval of the proposed Stillwater Chamber of Commerce Economic Development performance metrics as an addendum to the 2017 contract for services (SEDA-16-02)

General Manager Norman McNickle reported that Trustees had approved the current Stillwater Chamber of Commerce Economic Development contract on September 19, 2016. At the request of Stillwater Economic Development Authority trustees, metrics have been created as an addendum to the contract. Staff recommends approval of the addendum to the 2017 contract for services.

MOTION BY TRUSTEE NAJERA, SECOND BY VICE CHAIR DARLINGTON TO APPROVE THE STILLWATER CHAMBER OF COMMERCE ECONOMIC DEVELOPMENT PERFORMANCE METRICS AS AN ADDENDUM TO THE 2017 CONTRACT FOR SERVICES.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

6. REPORTS FROM OFFICERS & BOARDS

a. Miscellaneous items from the General Counsel: None.
b. Miscellaneous items from the General Manager: None.
c. Miscellaneous items from Trustees: None.
   i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

None.

8. ADJOURN

MOTION BY VICE CHAIR DARLINGTON, SECOND BY TRUSTEE NAJERA TO ADJOURN THE NOVEMBER 7, 2016 REGULAR MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FOUR YEA VOTES.

The meeting of the Stillwater Economic Development Authority adjourned at 6:30 p.m.

GINA J. NOBLE, CHAIR
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY

ELIZABETH CHRZ, SECRETARY
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY