

IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW,
THE AGENDA WAS POSTED SEPTEMBER 15, 2016 AT 11:40 A.M. AT
THE MUNICIPAL BUILDING, 723 SOUTH LEWIS, STILLWATER, OKLAHOMA

MINUTES
STILLWATER ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
COUNCIL HEARING ROOM
723 S. LEWIS
SEPTEMBER 19, 2016

PRESENT: CHAIR GINA J. NOBLE, VICE CHAIR PAT DARLINGTON,
TRUSTEES MIGUEL NAJERA, ALANE ZANNOTTI AND WILLIAM JOYCE
ABSENT: NONE

1. CALL MEETING TO ORDER

Chair Noble called the meeting to order at 6:14 p.m.

2. CONSENT DOCKET

a. Approval of minutes: Regular Meeting September 12, 2016

MOTION BY TRUSTEE JOYCE, SECOND BY TRUSTEE ZANNOTTI TO APPROVE THE CONSENT DOCKET AS PRESENTED.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

3. PUBLIC COMMENT ON AGENDA ITEMS NOT SCHEDULED FOR PUBLIC HEARING

There were no requests to speak on agenda items not scheduled for public hearing.

4. ITEMS REMOVED FROM CONSENT DOCKET

None.

5. GENERAL ORDERS

a. Fiscal year 2017 annual contract for services between City of Stillwater & Stillwater Chamber of Commerce

Stillwater Chamber of Commerce President/CEO Ted Allison expanded upon the Annual Economic Development Report Fiscal Year July 1, 2015-June 30, 2016, presented to Trustees and made of record.

Discussion occurred regarding the Chamber of Commerce's immediate goals, amount of time spent on economic development work for the City of Stillwater, the Authority's expectations for the Chamber of Commerce and the value received for the money spent on economic development with the Chamber of Commerce. Vice Chair Darlington shared proposed Amendment A to Section 4, Reports, and Amendment B to Section 3, Compensation, to the Fiscal Year 2017 Annual Contract for Services. Phrasing for the proposed contract amendments was considered.

Stillwater Chamber of Commerce Chair Gary Clark expressed to Trustees the value received from the investment made with the Chamber.

MOTION BY TRUSTEE ZANNOTTI, SECOND BY VICE CHAIR DARLINGTON TO APPROVE THE FISCAL YEAR 2017 ANNUAL CONTRACT FOR SERVICES BETWEEN THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY AND THE STILLWATER CHAMBER OF COMMERCE AS PRESENTED, WITH AMENDMENT A AS PROPOSED BY VICE CHAIR DARLINGTON AND AMENDMENT B, AS PROPOSED BY VICE CHAIR DARLINGTON WITH THE FOLLOWING DELETIONS TO THE LAST SENTENCE: "DISBURSEMENT OF FUNDS DUE JANUARY 1, 2017, SHALL BE CONTINGENT UPON CHAMBER SUBMISSION ~~AND CITY COUNCIL ACCEPTANCE OF AN ACCEPTABLE PRELIMINARY PERFORMANCE APPRAISAL AS SET FORTH IN SECTION 4 OF THIS AGREEMENT."~~

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

6. REPORTS FROM OFFICERS & BOARDS

- a. Miscellaneous items from the General Counsel: None.
- b. Miscellaneous items from the General Manager: None.
- c. Miscellaneous items from Trustees: None.
 - i) Discussion about scheduling items for upcoming meetings

7. QUESTIONS & INQUIRIES

None.

8. ADJOURN

MOTION BY TRUSTEE NAJERA, SECOND BY TRUSTEE ZANNOTTI TO ADJOURN THE SEPTEMBER 19, 2016 REGULAR MEETING OF THE STILLWATER ECONOMIC DEVELOPMENT AUTHORITY.

ROLL CALL VOTE: NOBLE-YEA, DARLINGTON-YEA, NAJERA-YEA, ZANNOTTI-YEA, JOYCE-YEA. NAY-NONE. MOTION CARRIED WITH FIVE YEA VOTES.

The meeting of the Stillwater Economic Development Authority adjourned at 7:35 p.m.

**GINA J. NOBLE, CHAIR
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY**

**ELIZABETH CHRZ, SECRETARY
STILLWATER ECONOMIC DEVELOPMENT
AUTHORITY**