



**STILLWATER RURAL WATER ADVISORY BOARD MEETING SUMMARY
October 21, 2021 Regular Meeting**

The Stillwater Rural Water Advisory Board met for a regular meeting on Thursday, October 21, 2021 at 12:00 pm in Room 121 of the Stillwater Community Center at 315 W. 8th Avenue.

Members present: Robert Sitton Jr., Kent Bradley, Cory Clark and Danny Wick

Members absent: Bryce Campbell

Others present: Bill Millis, City Engineering Deputy Director, Dennis McGrath, Assistant City Attorney, and Chelsey Weaver, Administrative Assistant as recording secretary.

Others absent: Lowell Barto, counsel for Rural Water Corp. #3.

1. CALL MEETING TO ORDER

Robert Sitton, Jr. began the meeting at 12:05 pm.

2. APPROVAL OF MINUTES

- a) Special Meeting of August 5th, 2021

Mr. Sitton asks if there were any changes and/or edits; none were noted.

Mr. Bradley moved, Mr. Sitton seconded to approve the meeting summary of August 5th, 2020.

	Sitton	Campbell	Bradley	Clark	Wick
Roll Call:	Yes	Absent	Yes	Yes	Yes

2. GENERAL ORDERS

- a) Staff Report to Board on Miscellaneous Items (no action to be taken by the Board on this item)

Bill Millis speaks on the following:

- Leak on McMurtry Road question from last meeting. Staff was searching to locate potential leak on both sides of the road; leak stopped when digging started; staff left holes open for a while to see if source could be found but didn't; when covered the holes backup the leak started again; and so staff bored under the road, replaced the line and abandoned the old line rather than trying to fix the leak under the road.



b) Review and Discuss Rural Water Advisory Board Semi-Annual Report

Mr. Sitton comments that he emailed out the semi-annual report. Mr. Sitton asks if anyone has had an opportunity to review and states that this report is through June 30th; states that the names are correct but asked for everyone to confirm their contact numbers as referenced on the report; receives updated phone number from Mr. Wick; and Bill states that he is still reviewing the City's side of the report. Mr. Sitton asks everyone to continue to review as he has it setup so that they can add recommendations.

c) Exhibit C of the Agreement between the City of Stillwater and Rural Water Corp #3 Phase I Projects and Phase II Projects – Update

Bill references Exhibit C as attached to the agenda packet or #5 of Mr. Sitton's report. Many of those were addressed by Water 2040; one that was in the planning stage was Lakeview, Country Club to Western, however, Payne County has postponed the project.

Mr. Sitton asked if there is anything on Exhibit C that hasn't been addressed on the Water 2040 Plan except Yost. Bill comments that all of the projects that Water 2040 was to address, have been addressed. Bill continues that there is still some other projects that weren't covered by Water 2040 that have not been done but were shifted due to priority and the one with highest priority is Yost. Bill comments that the water line and tower design are on hold as there isn't enough staff; pump station will be built with WTP improvements but just isn't in design yet.

Discussion is held regarding the approved funding for the Raw Water Delivery System and water treatment study; and looking at long-term planning which includes Kaw Waterline.

d) Yost Road Booster Pump Station Improvement Project – Update

Topic discussed above.

e) Water 2040 – Update

Topic discussed above.

f) Recommendations by Rural Water Advisory Board to SUA

Mr. Sitton discusses recommendations previously covered such as lifting of the moratorium for the Twin Towers area.

Discussion is held about the expiration of upcoming terms; Bradley & Campbell terms expire at the end of 2021; process is that Rural Water Corp 3 Board elects members then makes recommendation to City Council/SUA for appointment or reappointment of RWA board members.

Mr. Sitton asks if there are any recommendations that the board members wish to have presented to City Council; comments that the system seems to be running smooth.



g) Next regular meeting is scheduled for Thursday, January 20, 2022

4. REPORTS FROM OFFICERS AND BOARDS

Mr. Wick asks why his client is having to install several hundred feet of line to get a meter. Bill responds that they existing system doesn't meet state regs as it falls below 25psi for certain places so a new meter would make that worse; if a person wants to develop, then they have to find a way to offset negative impact to the system and other customers. Mr. Wick states that the client shouldn't have to run waterline that everyone else will benefit from; Bill responds that this one way to make up the negative impact. Mr. Sitton adds that this is a standard practice and it was a practice when it was operated by Corp 3.

Bill comments that we can't serve customers that will make the issue worse so the options are to wait until the City can get the system improved to where it won't cause an impact, not get a meter or the customer can opt to make improvements that offset the impact.

Discussion is held regarding the adding to the next agenda to discuss Item #32; and explain how the water meter process works

Mr. Sitton comments that when the Corp operated the rural water, federal funds were borrowed and used to expand the system to provide water as a requirement of the funding; and now the City is in the job of maintaining the system but not necessarily required to improve or expand the rural system.

Discussion is held regarding the lease-purchase option; length being typically 10 years; if others connect to your line within that time frame, there is a potential proportional cost recovery.

5. ADJOURN

Mr. Bradley moved to adjourn, Mr. Wick seconded.

	Sitton	Campbell	Bradley	Clark	Wick
Roll Call:	Yes	Absent	Yes	Yes	Yes

The meeting adjourned at 12:35 pm.

Prepared by Cindy Gibson, recording secretary.