



**STILLWATER RURAL WATER ADVISORY BOARD MEETING SUMMARY
April 15, 2021 Regular Meeting**

The Stillwater Rural Water Advisory Board met for a regular meeting on Thursday, April 15, 2021 at 12:00 pm in Room 119 of the Stillwater Public Library at 1107 S. Duck Street, Stillwater, OK. The meeting was called to order by Chairman Robert Sitton Jr.

Members present: Robert Sitton Jr., Bryce Campbell, Kent Bradley and Danny Wick (arrived at 12:24pm)

Members absent: Cory Clark.

Others present: William Millis, Civil Engineering Deputy Director, Dennis McGrath, Assistant City Attorney, and Cindy Gibson, Manager of Administrative Services as recording secretary.

Others absent: Lowell Barto, counsel for Rural Water Corp. #3.

1. CALL MEETING TO ORDER

Robert Sitton, Jr. began the meeting at 12:18 pm.

2. APPROVAL OF MINUTES

a) Regular Meeting of January 16, 2020

Mr. Sitton asks if there were any changes and/or edits; none were noted.

Mr. Bradley moved, Mr. Sitton seconded to approve the meeting summary of January 16, 2020.

	Sitton	Campbell	Bradley	Vacant	Clark
Roll Call:	Yes	Yes	Yes	N/A	Absent

b) Regular Meeting of January 21, 2021

Mr. Sitton asks if there were any changes and/or edits; none were noted.

Mr. Sitton moved, Mr. Bradley seconded to approve the meeting summary of January 21, 2021.

	Sitton	Campbell	Bradley	Vacant	Clark
Roll Call:	Yes	Yes	Yes	N/A	Absent

2. GENERAL ORDERS

Agenda items b & c are postponed until Mr. Wick arrives.

a) Acknowledge City Council appointment confirmation of Mr. Danny Wick for a term ending 2023

Mr. Sitton acknowledges the recent appointment of Mr. Danny Wick as the newest member.

b) Election of Chair

c) Election of Vice-Chair



d) Presentation of Resolution SUA-2021-1 Twin Towers

Bill Millis, Deputy Director of Civil Engineering presents the resolution lifting the moratorium.

Mr. Wick joins the meeting at 12:24 pm.

e) Staff Report to Board on Miscellaneous Items (no action to be taken by the Board on this item)

Mr. Millis comments that he doesn't have anything specific.

Mr. Sitton asks for the board to return to agenda items b & c.

b) Election of Chair

Mr. Wick nominates Robert Sitton as Chair. Mr. Bradley seconds.

	Sitton	Campbell	Bradley	Wick	Clark
Roll Call:	Yes	Yes	Yes	Yes	Absent

c) Election of Vice-Chair

Mr. Sitton nominates Kent Bradley as Vice-Chair. Danny Wick and Bryce Campbell second.

	Sitton	Campbell	Bradley	Wick	Clark
Roll Call:	Yes	Yes	Yes	Yes	Absent

f) Review and Discuss Rural Water Advisory Board Semi-Annual Report

Mr. Sitton comments that he doesn't have the 2019 numbers to prepare the semi-annual report. Mr. Sitton states that he did present a report the same time that the moratorium was passed but has nothing else to submit for review at this time.

g) Exhibit C of the Agreement between the City of Stillwater and Rural Water Corp #3 Phase I Projects and Phase II Projects – Update

Mr. Millis reviews the project lists and comments that Payne County is planning to widen Lakeview to four (4) lanes and will be doing some surveying.

h) Yost Road Booster Pump Station Improvement Project – Update

Mr. Wick asked to know when he can expect water meters up north.

Mr. Millis comments that this project is still on hold until additional staff is hired. Discussion is held about design requirements; potential land for sale with developer taps that are still open; the length of time to get pressure improvements done; the term difference but having similar meanings of a developer tap and benefit unit; and if the pressure is not available, a meter can't be installed with or without developer taps or benefit units, as you can't impact existing customers with substandard pressure.

i) Water 2040 – Update

Mr. Millis states that the final Water 2040 project is in service and the punch list is being addressed.



j) Recommendations by Rural Water Advisory Board to SUA

Mr. Sitton asked for recommendations for the next SUA report.

Mr. Bradley comments on an agreement with District 3 being up for discussion. Mr. Sitton responds that the City Attorney is working on a proposal with District 3. Mr. Bradley comments about the amount of development south of Stillwater and potential for growth for rural water.

k) Next regular meeting is scheduled for Thursday, July 15, 2021

Next regular meeting is July 15th, 2021 at 12:00 noon at the Community Center in Room 121.

4. REPORTS FROM OFFICERS AND BOARDS

Mr. Sitton asks for any reports; none respond.

5. ADJOURN

Mr. Bradley moved to adjourn, Mr. Wick seconded.

	Sitton	Campbell	Bradley	Wick	Clark
Roll Call:	Yes	Yes	Yes	Yes	Absent

The meeting adjourned at 12:55 pm.

Prepared by Cindy Gibson, recording secretary.