



## MEMORANDUM

DATE: 7/7/2020  
TO: Stillwater Planning Commission  
FROM: Paula J. Dennison, Assistant City Manager *pjd*  
SUBJECT: Short-Term Rental (STR) Application Review

Under Ordinance 3435, short-term rentals (STR) are to be licensed with the City if located within RSL, RSS, or RT zoning districts. As part of the licensing process, property owners within 300-feet of the subject property are notified of the STR application and have 30-days within which to file an appeal to the licensing.

At this time, appeal(s) have been filed on the following STR application requests:

- **620 W Ranch Ave** in the RSS zoning district

The Planning Commission is the hearing body for STRs. The hearings will be held as a Specific Use Permit hearing except there is no staff report or presentation. The criteria by which the Planning Commission is to review the STR applications is Section 23.180, attached with the consideration criteria highlighted. The applicant for the STR has the burden for their case.

Please note that if the question of private restrictions/covenants arises, the City cannot enforce private restrictions/covenants but the Planning Commission can give weight to them as part of the deliberative process.