

**STILLWATER PLANNING COMMISSION SUMMARY  
REGULAR MEETING OF January 19, 2016  
IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING  
LAW, THE AGENDA WAS POSTED January 15, 2016 IN THE  
MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET**

MEMBERS PRESENT

Mike Buchert, Chair  
Dusty Lane, Vice-Chair  
Tray McCune, Member  
Ariel Ross, Member  
Brad Rickelman, Member

STAFF PRESENT

Paula Dennison, Dev. Services Director  
Aaron Baggarly, Planning Manager  
Tom Coots, Planner I  
Ashley Camren, Administrative Assistant

MEMBERS ABSENT

Josh Marler, Member  
Richard Krysiak, Member

1. CALL MEETING TO ORDER.

Chair Buchert called the meeting to order at 5:30 PM.

2. LAND USE ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- a. Brian Hester, **SPECIFIC USE PERMIT (PZ.15.2044)**, requesting review and approval of a Specific Use Permit at properties addressed 1209 and 1213 N Ramsey Street to allow a conventional single family use in the RTM (Two Family and Multi-Family) district. **Coots**

Tom Coots, Planner I, presents staff's report and findings. Tom asks if there are any questions for him.

Commissioner McCune asks if it is 22' in the front on the site plan. Tom responds that 22' would be the width of the driveway and that the lot is 50' wide. Tom states that the reason the driveway is 22' instead of wider is the maximum driveway width for a lot this size is 22'. Commissioner McCune asks if this is based off of percentage. Tom responds that it is not exactly the case but that it would be between certain widths will yield the maximum of 22'.

Tom continues to speak on the widths of the drive and parking spaces.

Chair Buchert states that there are 4 parking spaces and asks if the two middle spaces are 9' in width. Tom states that it is correct. Chair Buchert asks what the lengths of the spaces are. Tom responds that they are 18'. Chair Buchert asks what the widths of the two outside spaces are. Tom responds that they are 13' wide and 18' long.

Chair Buchert mentions that he has heard that these types of development in regards to stacked parking and that it may not be appropriate. Chair Buchert mentions that these spaces are not stacked and states that this means they will have enough space to get in and out without having to ask someone to move their vehicle. Chair Buchert goes on to ask for clarification as to whether they can require no stacked parking with the approval of the Specific Use Permit. Tom states yes that a site plan is approved and if they wish to change the site plan the item would have to go back before the Planning Commission.

Commissioner McCune asks what the off street parking situation is. Tom states that the side of the street that houses the development does not allow parking on the East side but is allowed on the West and that it may get jammed from time to time during the day.

Vice-Chair Lane wishes to reiterate Chair Buchert's comments regarding parking problems and stacked parking. He states that he likes the layout of this site plan so that everyone can get out without having to ask someone to move in order to get their vehicle out of the parking space.

Chair Buchert asks if there are any other questions or comments; none respond.

Chair Buchert opens the public hearing. Chair Buchert asks if there is any one that wishes to speak in favor of this item; none respond.

Chair Buchert asks if there is anyone that would like to speak in opposition of the item; none respond. Chair Buchert closes the public hearing and asks for staff's alternatives.

Tom presents alternatives, which are:

1. Accept findings and recommend that the City Council approve the proposed specific use permit as presented.
2. Find that the specific use permit is not an appropriate use for the property based upon the impacts to the surrounding vicinity and do not recommend that the City Council approve the request.
3. Find that additional information or discussion is needed prior to making a recommendation and table the request to a certain date.

**Vice-Chair Lane moved, Commissioner McCune seconded to accept findings and recommend that the City Council approve the proposed Specific Use Permit as presented.**

Roll call:	Buchert	Lane	McCune	Marler	Krysiak	Ross	Rickelman
	Yes	Yes	Absent	Absent	Yes	Yes	Yes

*Time: 7 minutes*

3. MISCELLANEOUS ITEMS FROM STAFF FOR DISCUSSION AND POSSIBLE ACTION:

- a. Next Planning Commission meeting February 02, 2016.

4. ADJOURNMENT.

ADJOURNMENT. This regular meeting of the Stillwater Planning Commission was called for adjournment by Commissioner McCune, seconded by Commissioner Ross at approximately 5:38 PM on January 19, 2016 with all members present in agreement, the next regularly scheduled meeting will be held February 02, 2016 at 5:30 p.m. in the City Commission Hearing Room, Municipal Building, 723 S. Lewis Street.

Prepared by – Ashley Camren, Administrative Assistant

Approved by - \_\_\_\_\_  
Chair, Stillwater Planning Commission