

**STILLWATER PLANNING COMMISSION SUMMARY  
 REGULAR MEETING OF JULY 5, 2016  
 IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING  
 LAW, THE AGENDA WAS POSTED JULY 1, 2016 IN THE  
 MUNICIPAL BUILDING AT 723 SOUTH LEWIS STREET**

MEMBERS PRESENT

Dusty Lane, Vice-Chair  
 Tray McCune, Member  
 Josh Marler, Member  
 Brad Rickelman, Member

STAFF PRESENT

Dennis McGrath, Asst. City Attorney  
 Mike Beaty, Development Review Manager  
 Tom Coots, Planner I  
 Melissa Higgins, Administrative Assistant

MEMBERS ABSENT

Mike Buchert, Chair  
 Richard Krysiak, Member  
 Ariel Ross, Member

1. CALL MEETING TO ORDER.

Vice-Chair Lane called the meeting to order at 5:30 PM.

2. MISCELLANEOUS ITEMS FROM BOARD:

a. Election of Chair.

**Commissioner McCune moved to nominate Commissioner Marler, Vice-Chair Lane seconded the nomination.**

Roll call:	Buchert	Lane	McCune	Marler	Krysiak	Ross	Rickelman
	Absent	Yes	Yes	Yes	Absent	Absent	Yes

*Time: 5:31pm*

Vice-Chair Lane concedes meeting to Chair Marler.

b. Election of Vice-Chair.

**Vice-Chair Lane moved to nominate Commissioner Rickelman, Commissioner McCune seconded the nomination.**

Roll call:	Buchert	Lane	McCune	Marler	Krysiak	Ross	Rickelman
	Absent	Yes	Yes	Yes	Absent	Absent	Yes

*Time: 5:32pm*

3. LAND USE ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- a. OSU Foundation Real Estate, LLC, **SPECIFIC USE PERMIT (PZ-16-2099)**, requesting review and approval for a Specific Use Permit for properties addressed as 506, 510, 514, and 524 S Lincoln Street to allow for construction of a parking lot in the Office (O) District.

Mike Beaty, Development Review Manager, presents staff’s report and findings.

Chair McCune asks if there was any submittal regarding the lighting plan for the parking lot.

Mr. Beaty states they are meeting the City standards with directional lighting to not effect adjacent properties.

Commissioner Rickelman voices concern about removal of the large existing trees on the site.

Mr. Beaty states the existing trees will be removed, but others will be planted in a different location according to the plans.

Chair Marler opens the public hearing and asks if there is anyone who would like to speak in favor of the proposed Specific Use Permit; none respond.

Chair Marler asks if there is anyone who would like to speak in opposition of the proposed Specific Use Permit; none respond. Chair Marler closes the public hearing and asks for staff’s alternatives.

Mike presents alternatives, which are:

1. Accept findings and recommend that the City Council approve the proposed Specific Use Permit as presented.
2. Accept findings and recommend that the City Council approve the proposed Specific Use Permit with conditions.
3. Find that the Specific Use Permit is not an appropriate use for the property based upon the impacts to the surrounding vicinity and do not recommend that the City Council approve the Specific Use Permit.
4. Find that additional information or discussion is needed prior to making a recommendation and table the request to a certain date.

**Commissioner McCune moved, Commissioner Lane seconded to recommend that the City Council approve the proposed Specific Use Permit.**

Roll call:	Buchert	Lane	McCune	Marler	Krysiak	Ross	Rickelman
	Absent	Yes	Yes	Yes	Absent	Absent	Yes

Time: 5:37pm

3. APPROVAL OF THE MEETING SUMMARY FOR DISCUSSION AND POSSIBLE ACTION:

- a. Approval of the regular meeting summary of May 17, 2016.

**Commissioner Lane moved, Commissioner Rickelman seconded to approve the regular meeting summary of Tuesday, May 17, 2016.**

Roll call:	Buchert	Lane	McCune	Marler	Krysiak	Ross	Rickelman
	Absent	Yes	Yes	Yes	Absent	Absent	Yes

Time: 5:38

4. MISCELLANEOUS ITEMS FROM STAFF FOR DISCUSSION AND POSSIBLE ACTION:

- a. Next Planning Commission meeting is Tuesday, July 19, 2016.

6. ADJOURNMENT.

ADJOURNMENT. This regular meeting of the Stillwater Planning Commission was called for adjournment by Commissioner McCune, seconded by Commissioner Lane at approximately 5:38 PM on July 5, 2016 with all members present in agreement, the next regularly scheduled meeting will be held July 19, 2016 at 5:30 p.m. in the City Commission Hearing Room, Municipal Building, 723 S. Lewis Street.

Prepared by – Melissa Higgins, Administrative Assistant

Approved by - \_\_\_\_\_  
Chair, Stillwater Planning Commission

