



## **MINUTES**

REGULAR MEETING  
STILLWATER PUBLIC LIBRARY BOARD  
STILLWATER PUBLIC LIBRARY  
NORTH BUILDING CONFERENCE ROOM  
ROOM 313  
1107 SOUTH DUCK  
STILLWATER, OK 74074  
SEPTEMBER 26, 2017  
12:00 NOON  
[library.stillwater.org](http://library.stillwater.org)

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**Board Members Present:** Cara Adney, Cathy Albright, Robin Cornwell, Wanda Cunningham, Hugh Crethar, Gary Stanton, Andrea Yough  
**Staff Present:** Lynda Reynolds, Teresa Chaufy

1. CALL MEETING TO ORDER  
**Cornwell called the meeting to order at 12:00 pm.**
  
2. CONSENT DOCKET  
*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. **The Library Board will take action at this meeting (including a vote or series of votes) on these items collectively as part of the Consent Docket.***
  - a. Minutes: August 22, 2017 Regular Meeting
  - b. Stillwater Public Library August 2017 Financial Report
  - c. Stillwater Public Library August 2017 Activity Report

**Adney/Albright moved to approve items on the consent docket. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Stanton, yes; Yough, yes. Motion approved.**

3. GENERAL ORDERS

*The Library Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.*

a. Library programming (no action on this item)

Library programs continue for Teens as well as the Video Game Design Club. October programs for Adults include: SciFi Film Night, Making the Most of Retirement, Bookworms, Tai Chi, and Meridian classes. Children's programming continues with afterschool & evening programs with consistent attendance every week.

b. Status of grants for "One Book, One Community: Killers of the Flower Moon: The Osage Murders and the Birth of the FBI" (no action on this item)

Reynolds reported Stillwater Public Library received the Oklahoma Humanities grant for \$8,500. SPL is still waiting to learn about grant from the Osage Foundation for \$12,000. This grant would be used to cover the expense of the author's visit.

c. Status of "StoryWalk in the Park" Health Literacy grant award (no action on this item)

SPL did receive the StoryWalk grant from Oklahoma Department of Libraries. Reynolds reported a groundbreaking ceremony on October 17 at 10 am in Couch Park. There will be representatives from the City of Stillwater, Early Childhood Coalition, Payne County Health Department, and Senator Tom Dugger. Board members were invited to attend. The StoryWalk will officially open in March 2018.

d. Consider Children's Reading Charitable Trust three-year grant proposal for \$184,689

Reynolds reported SPL previously received a grant from the Charitable Trust for \$153,685. SPL is currently in the 3rd and final year of that grant. SPL would like to apply for another 3-year grant in the amount of \$184,689. Board members were provided a copy of this proposal outlining the requests and costs. Stanton/Crethar moved to approve the Children's Reading Charitable Trust three-year grant proposal for \$184,689. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Stanton, yes; Yough, yes. Motion approved.

e. Consider 2016-17 Stillwater Public Library Trust Annual Report

Reynolds explained the Trust is a five-member board. Two members are appointed by the City Council, two by the Library Board and one by the Friends of the Library. The report is a compilation of purchases, expenses, and activities of the Trust for the previous fiscal year. Albright/Yough moved to approve the report. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Stanton, yes; Yough, yes. Motion approved.

4. REPORTS FROM OFFICERS & BOARDS

***Announcements and remarks about matters of general interest may be made by the Board Members or Director at this time. Items of Library business that may require discussion or action (including a vote or series of votes) are listed below.***

a. Miscellaneous items from the Library Director

**Reynolds reminded the Board the October meeting has been rescheduled from October 24th to the 17th.**

b. Miscellaneous items from the Library Board

i. Discussion about scheduling items for upcoming meetings

**None.**

5. QUESTIONS & INQUIRIES

**None.**

6. ADJOURN

**Meeting adjourned at 12:33 pm.**

**Prepared by: Teresa Chaufy, Recording Secretary**

Approved by:   
**Chair, Stillwater Public Library Board**