MINUTES
REGULAR MEETING
STILLWATER PUBLIC LIBRARY BOARD
STILLWATER PUBLIC LIBRARY
NORTH BUILDING CONFERENCE ROOM
ROOM 313
1107 SOUTH DUCK
STILLWATER, OK 74074
JUNE 27, 2017
12:00 NOON
library.stillwater.org

Board Members Present: Cara Adney, Cathy Albright, Robin Cornwell, Hugh Crethar, Gary Stanton, Andrea Yough
Board Members Absent: Wanda Cunningham
Staff Present: Lynda Reynolds, Teresa Chaufty

1. CALL MEETING TO ORDER
   Cornwell called the meeting to order at 12:05 pm.

2. CONSENT DOCKET
   Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. The Library Board will take action at this meeting (including a vote or series of votes) on these items collectively as part of the Consent Docket.

   a. Minutes: May 23, 2017 Regular Meeting
   c. Stillwater Public Library May 2017 Activity Report

   Stanton/Albright moved to approve items on the consent docket. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Stanton, yes; Yough, yes. Motion approved.
3. **GENERAL ORDERS**

*The Library Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.*

a. Authorize Stillwater Public Library to apply for grants to Oklahoma Humanities, Oklahoma Arts Council and Osage Foundation Arts Matching Grant for 9th community-wide reading event, “Stillwater Reads Killers of the Flower Moon: the Osage Murders and the Birth of the FBI.”

Reynolds explained the Library would like to apply for an $8,500 major grant to Oklahoma Humanities including a 3rd party match (FOL & Library Trust) of $3,500. This grant could cover the purchase of 100-200 copies of the book and create programming based on themes from the book. Additional programs/events could include a cultural family fair, history of forensics & the FBI, Osage ballet, and approximately 12-15 book discussions. Also apply for $12,000 to Osage Nation Foundation Arts Matching grant to bring the author, David Grann, to Oklahoma. Additionally, a grant from Oklahoma Arts Council could be applied for if needed for additional funding. Albright/Adney moved to approve the authorization of Stillwater Public Library to apply for grants to Oklahoma Humanities, Oklahoma Arts Council and Osage Foundation Arts Matching Grant for 9th community-wide reading event, “Stillwater Reads Killers of the Flower Moon: the Osage Murders and the Birth of the FBI.” The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Stanton, yes; Yough, yes. Motion approved.

b. Authorize Stillwater Public Library to receive $9,019.54 grant from Oklahoma Department of Libraries for OCLC Holdings Registration Service Subscription for FY17/18.

Reynolds explained OCLC is a cataloging and metadata subscription service. This allows the library to receive catalog records from OCLC and have OCLC hold & share our records with an international library catalog database for the purpose of Interlibrary Loan. With the current budget cuts, SPL cannot afford the full subscription fee of $14,927.90. In FY18, SPL will have a “holdings only” subscription, which will allow the continuance of ILL, at a reduced rate of $9,019.54. SPL will work directly with vendors to receive catalog records for its catalog. Some of these could be free. Stanton/Crethar moved to approve authorization for Stillwater Public Library to receive $9,019.54 grant from Oklahoma Department of Libraries for OCLC Holdings Registration Service Subscription for FY17/18. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Stanton, yes; Yough, yes. Motion approved.

c. Authorize Stillwater Public Library to apply to Oklahoma Department of Libraries for second $4,000 Health Literacy grant.

The Library is currently finishing its first health literacy grant, “Simple Steps to Better Health” which ran from February–June and would like to apply for a second grant in the amount of $4,000. This grant would focus on children & families with a StoryWalk. A health related children’s book would be featured on signs along a walking trail encouraging families to do an activity at each stop along the way. SPL would coordinate with Parks & Rec as to the signs being temporary or permanent. Albright/Yough moved to authorize Stillwater Public Library to apply to Oklahoma Department of Libraries for
second $4,000 Health Literacy grant. The votes were as follows: Adney, yes; Albright, yes; Cornwall, yes; Crethar, yes; Stanton, yes; Yough, yes. Motion approved.

4. REPORTS FROM OFFICERS & BOARDS

*Announcements and remarks about matters of general interest may be made by the Board Members or Director at this time. Items of Library business that may require discussion or action (including a vote or series of votes) are listed below.*

a. Miscellaneous items from the Library Director

i) Library Programming

*Children’s:*
Reynolds reported there are 1,115 children enrolled in the SRP. The kickoff on May 30th, with the Wondertorium, was a success with 260 in attendance. This year an evening program has been added on Tuesdays excluding the first week. We will evaluate how these programs go to determine their future scheduling.

*Teens:*
Last week, the OK Science Museum & the OSU Robotic Cognition Lab presented programs about designing a catapult and examining & controlling robots for different tasks. Future programs include: Grow a Better World with OSU Botany Extension, Crafting a Better World, & Creating a Better World.

*Adults:*
Adults are continuing with LTAI book discussions, Meridian classes, Making the Most of Retirement, and Bookworms.

b. Miscellaneous items from the Library Board

i. Discussion about scheduling items for upcoming meetings

None.

6. QUESTIONS & INQUIRIES

None.

7. ADJOURN

Meeting adjourned at 12:55 pm.

Prepared by: Teresa Chaufty, Recording Secretary

Approved by: [Signature]
Chair, Stillwater Public Library Board