MINUTES
REGULAR MEETING
STILLWATER PUBLIC LIBRARY BOARD
STILLWATER PUBLIC LIBRARY
NORTH BUILDING CONFERENCE ROOM
ROOM 313
1107 SOUTH DUCK
STILLWATER, OK  74074
FEBRUARY 28, 2017
12:00 NOON
library.stillwater.org

Board Members Present: Cara Adney, Cathy Albright, Hugh Crethar, Wanda Cunningham, Judy Nelson, Gary Stanton
Board Members Absent: Robin Cornwell
Staff Present: Lynda Reynolds, Teresa Chaufty
Guest: Kami Koontz

1. CALL MEETING TO ORDER
   Albright called the meeting to order at 12:00 pm.

2. CONSENT DOCKET
   Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. The Library Board will take action at this meeting (including a vote or series of votes) on these items collectively as part of the Consent Docket.

   a. Minutes: January 24, 2017 Regular Meeting
   c. January 2017 Stillwater Public Library Activity Report

   Adney/Stanton moved to approve items on the consent docket. The votes were as follows: Adney, yes; Albright, yes; Crethar, yes; Cunningham, yes; Nelson, yes; Stanton, yes. Motion approved.
3. PROCLAMATIONS & PRESENTATIONS
a. Acceptance of donation for Ukuleles and other items from Stillwater Ukulele Association.

Reynolds introduced Kami Koontz from the Stillwater Ukulele Association. Koontz explained she is a member of the local association and is active in fundraising to place ukuleles in the public schools and local businesses. The SUA would like to donate 2 ukuleles to the public library, along with instruction & song books, for patron usage. The library plans to package the instruments & books into “Take It, Play It” kits to be checked out for a 15-day period. Nelson/Cunningham moved to accept the donation of ukuleles and other items from the Stillwater Ukulele Association. The votes were as follows: Adney, yes; Albright, yes; Crethar, yes; Cunningham, yes; Nelson, yes; Stanton, yes. Motion approved.

4. GENERAL ORDERS
The Library Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

a. Approval of Stillwater Public Library Fiscal Year 2018 Budget

Reynolds distributed copies of FY18 Library Budget to board members. She reviewed each account, explaining what it is used for, its justification, and the amount set aside for each account. She explained the City is still experiencing a “hiring” freeze for most departments and any loss of staff at the library could result in a reduction of operating hours for the library. Crethar/Cunningham moved to approve the Stillwater Public Library Fiscal Year 2018 budget. The votes were as follows: Adney, yes; Albright, yes; Crethar, yes; Cunningham, yes; Nelson, yes; Stanton, yes. Motion approved.

5. REPORTS FROM OFFICERS & BOARDS
Announcements and remarks about matters of general interest may be made by the Board Members or Director at this time. Items of Library business that may require discussion or action (including a vote or series of votes) are listed below.

a. Miscellaneous items from the Library Director
   i. Library programming

Reynolds reported on the following programs:

Children’s: The children’s Winter Reading Program had 131 kids earn 1 or more free books to keep with more than half earning more than one book. The Children’s Department has increased its monthly outreach story times. They currently have 3 classes visiting the library once a month and visit 4 locations with multiple classes once a month.

Teens: During the month of February, the teens continued with their Makerspace project and Marvel Fandom Friday. The Teen Advisory Committee will meet on March 3rd and Anime Club on March 10th.

Adults: The Simple Steps series continues in March focusing on healthy lungs. Classes will be on March 7 & 8. Weekly tai chi classes are very popular with 2 new sessions being added. A cooking class is scheduled for March 28th.
Regular continuing program:
March 1 – Sci Fi Film Club
March 15 – Making the Most of Retirement
March 20 – Sewing Circle (This will be the last one as Multi Arts is doing a similar program.)
March 27 – Bookworms (This is for residents of assisted living centers.)

Other programs:
March 11 – Writing Workshop with Trey Barker
AARP will be here through April 18th for tax assistance.

ii. Oklahoma Legislative update

Reynolds reported she recently visited with our state legislators. She also reported on state mid-year cuts with the State Library receiving a $30,000 budget cut. This may impact whether SPL receives the remainder of its State Aid.

b. Miscellaneous items from the Library Board
   i. Discussion about scheduling items for upcoming meetings

   None.

6. QUESTIONS & INQUIRIES

   None.

7. ADJOURN

   Meeting adjourned at 1:00 pm.

Prepared by: Teresa Chaufty, Recording Secretary

[Signature]

Approved by: [Signatures]

Chair, Stillwater Public Library Board