



MINUTES

REGULAR MEETING
STILLWATER PUBLIC LIBRARY BOARD
STILLWATER PUBLIC LIBRARY
NORTH BUILDING CONFERENCE ROOM
ROOM 313
1107 SOUTH DUCK
STILLWATER, OK 74074
AUGUST 22, 2017
12:00 NOON
library.stillwater.org

Board Members Present: Cara Adney, Cathy Albright, Robin Cornwell, Hugh Crethar,
Gary Stanton, Wanda Cunningham, Andrea Yough

Staff Present: Lynda Reynolds, Teresa Chafty

1. CALL MEETING TO ORDER
Cornwell called the meeting to order at 12:02 pm.

2. CONSENT DOCKET
*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. **The Library Board will take action at this meeting (including a vote or series of votes) on these items collectively as part of the Consent Docket.***
 - a. Minutes: June 27, 2017 Regular Meeting
 - b. Stillwater Public Library June and July 2017 Financial Report
 - c. Stillwater Public Library June and July 2017 and FY 2016-17 Activity Report

Crethar/Albright moved to approve items on the consent docket. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Stanton, yes; Yough, yes. Motion approved.

3. GENERAL ORDERS

The Library Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

a. 2017 Summer Reading Program reports (no action on this item)

Reynolds reviewed each of the three reports. The first report is from Emily States about the Adult SRP. This year there were 188 participants reading a total of 100,833 minutes. This year's program was paired with a "Let's Talk About It, Oklahoma" series with an average of 25 attendees. There were also weekly \$25 gift card prize drawings and a \$100 grand prize gift card from Lowes. The second report is from Elizabeth Murray about the Children's SRP. This year's enrollment was 1,165. There were 42 programs with 7,248 in attendance. A fourth program was added this year on Tuesday evenings with an average of 100 in attendance. The final report is from Amanda Bell about the Teen SRP. Nine teen programs were held with a finale at the RollerDome. The top 30 readers were treated to a Nerf War at the library. Even though enrollment was down from last year, the percentage of teens achieving reading goals was higher than any previous year.

b. 2017 State Aid Report (no action on this item)

Reynolds explained this report is a snapshot of the library's activities for the fiscal year and due in August to the State Library. She reviewed report and answered questions from the Board.

c. Receipt of Health Literacy grant for *StoryWalk in the Park*

Reynolds reported SPL did receive the StoryWalk grant. Two children's books have been chosen and will be featured on the StoryWalk in the Spring 2018.

d. Upcoming Library Programming (no action on this item)

Teens will continue with weekly "Fribrary" events. This includes Teen Advisory Committee, Anime Club, Makerspace, and Fandom Friday. The 3D sandbox, built by teens attending Makerspace, will be on display through August. Children's will continue with weekly storytimes, Builders Club (formerly known as the Lego Club), and Try it Tuesdays (formerly known as STEAM). Adult programming includes computer classes, Lexicon (September 9th), Psy-fi movies, and the fall booksale.

e. Authorize revisions to Stillwater Public Library Computer Internet Policy

Reynolds explained there are 2 revisions: changing the number of appointments made per day from 2 times to 3 times and extending the time of reservations from 15 minute increments to 30 minute increments. Adney/Stanton moved to approve revisions to Stillwater Public Library Computer Internet Policy. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Stanton, yes; Yough, yes. Motion approved.

4. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by the Board Members or Director at this time. Items of Library business that may require discussion or action (including a vote or series of votes) are listed below.

a. Miscellaneous items from the Library Director

Reynolds requested the October board meeting be rescheduled from October 24th to the 17th or 31st. Board members agreed on October 17th.

b. Miscellaneous items from the Library Board

i. Discussion about scheduling items for upcoming meetings

None.

5. QUESTIONS & INQUIRIES

None.

6. ADJOURN

Meeting adjourned at 12:47 pm.

Prepared by: Teresa Chafty, Recording Secretary

Approved by: 
Chair, Stillwater Public Library Board