

**Minutes of the Regular Meeting
Of the
Stillwater Public Library Board
September 27, 2016**

Present: Library Board members, Cathy Albright, Robin Cornwell, Hugh Crethar, Wanda Cunningham, Judy Nelson, Gary Stanton, Library Director Lynda Reynolds, Substitute Recording Secretary Sherri Dunagan, Special Projects Director John McClenny, and Christy Luper, HR Director.

Absent: Cara Adney

Albright called the meeting to order at 12:00 pm. Cornwell arrived a few minutes later.

The Board considered approval of the following items on the consent docket: minutes of the August 23, 2016 regular meeting, financial reports for August 2016, and activity report for August 2016. Reynolds noted a new item has been added to the activities report, notary services under the user services heading. Cunningham/Nelson moved to approve items on the consent docket. The votes were as follows: Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Nelson, yes; Stanton, abstained. Motion approved.

The Board next heard status reports:

- a) Library programming: Reynolds gave a brief report on the various programs offered at the library for all ages. The Small Business program "Starting a Business" was rescheduled to Saturday, October 15, at 10:15 a.m.
- b) The Oklahoma Library Association will be presenting Senator James Halligan and Representative Lee Denney the "Library Champion Award" for their advocacy on behalf of all libraries during their years of service in the Oklahoma Legislature. The event will be on Friday, Oct. 14 at 12:15pm in the Reception area.

Next, The Board received a report from Christy Luper, HR director of the City of Stillwater, concerning the changes to the minimum salary threshold for exempt status effective Dec. 1, 2016 as established by the Fair Labor Standards Act. The Librarian II position is the only library position affected by this change due to the increase in the minimum salary threshold no longer being met to continue as salaried employees. To comply with the FLSA, those four Library employees affected by this change, will receive pay consistent with their current salary but they will be paid on an hourly basis. Their titles and responsibilities will not change. They will receive overtime/compensatory time for any hours worked over 40 in a week but the goal will be to keep overtime to a minimum.

The Board next considered after-hours use of the Library on Fridays from October to mid-December 2016 for teen programming. The program will be known as *Fribrary* and led by Amanda Bell, teen services librarian from 6:30-8:30 p.m. The program will be evaluated and a request for permanent programming can be made at that time. Albright/Crethar moved to

approve the request for after-hours use for this programming. The votes were as follows: Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Nelson, yes; Stanton, yes. Motion approved.

The Board considered Stillwater Public Library Trust Annual Report 2015/2016. Reynolds explained it is a five-member trust with two members appointed by the Board; two by the City Council; and 1 by the Friends of the Library. Stanton/Albright moved to approve the report. The votes were as follows: Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Nelson, yes; Stanton, yes. Motion approved.

Meeting adjourned at 12:44 pm.

Respectfully submitted,

Sherry Dunagan
Substitute Recording Secretary