

**Minutes of the Regular Meeting
Of the
Stillwater Public Library Board
August 23, 2016**

Present: Library Board members, Cara Adney, Cathy Albright, Robin Cornwell, Hugh Crethar, Wanda Cunningham, Judy Nelson, Library Director Lynda Reynolds, Recording Secretary Teresa Chaufy and Special Projects Director John McClenny.

Absent: Gary Stanton.

Cornwell called the meeting to order at 12:00 pm.

The Board considered approval of the following items on the consent docket: minutes of the June 28, 2016 regular meeting, financial reports for June and July 2016, and activity reports for June & July 2016 and Fiscal Year 2015-16. Cunningham/Adney moved to approve items on the consent docket. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Nelson, yes. Motion approved.

The Board next heard status reports:

a) 2016 State Aid Report: Reynolds explained this is a required report due every year by August 15th for the previous fiscal year. It provides an overall picture of the library's activities for the fiscal year. She briefly explained each area of the report and answered questions from Board members.

b) 2016 Summer Reading Program reports: Reynolds reported the SRP was very successful this year. The Adult and Teen SRP tried an online program, Wandoo, for registration and tracking of reading time.

c) Upcoming Library programming: SPL will be hosting its second "Lexicon" this Saturday from 10am to 6pm. Other programs will resume with the new school year such as STEAM, Minecraft, Lego Club, Babytime, Toddler Time, and the Writing Program. Also, a new Let's Talk About It program is starting at the end of August with a series of 5 books.

d) \$4,000 Health Literacy grant received from Oklahoma Dept. of Libraries: SPL has received a grant for "Simple Steps to Better Health." This program will cover 5 health related categories beginning in February and ending in June 2017.

Next, Board considered revisions to the Circulation Policy. Reynolds explained there are 3 changes to the policy to consider: 1) the Library will no longer mail library cards to patrons in order to prove residency, 2) Outreach services will become year-round instead of September through April only, and 3) the replacement of a child's card will no longer require the presence of the parent/legal guardian. Albright/Cunningham moved to approve revisions to the Circulation Policy. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Nelson, yes. Motion approved.

The Board next considered Sunday, December 24, 2017, for holiday closing. Reynolds explained Christmas falls on a Monday in 2017 and would like to close the Library on Sunday, Christmas Eve. Normally, the Library is open from 1-5pm on Sunday. Adney/Albright moved to approve closing of the Library on Sunday, December 24, 2017. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Nelson, yes. Motion approved.

Meeting adjourned at 1:13 pm.

Respectfully submitted,

Teresa Chaufy
Recording Secretary