

**Minutes of the Regular Meeting
Of the
Stillwater Public Library Board
October 25, 2016**

Present: Library Board members, Cara Adney, Cathy Albright, Robin Cornwell, Hugh Crethar, Wanda Cunningham, Judy Nelson, Gary Stanton, Library Director Lynda Reynolds, and Recording Secretary Teresa Chaufy.

Cornwell called the meeting to order at 12:00 pm.

The Board considered approval of the following items on the consent docket: minutes of the September 27, 2016 regular meeting, October 17, 2016 special meeting, financial report for September 2016, and activity report for September 2016. Cornwell asked that the September 27, 2016 regular meeting minutes be amended to include the following sentence in the discussion of the Fair Labor Standards Act:

To comply with the FLSA, those four Library employees affected by this change, will receive pay consistent with their current salary but they will be paid on an hourly basis. Their titles and responsibilities will not change. They will receive overtime/compensatory time for any hours worked over 40 in a week but the goal will be to keep overtime to a minimum.

Stanton/Cunningham moved to approve the September 27, 2016 regular meeting minutes with proposed change. The votes were as follows: Adney, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Stanton, yes. Motion approved.

Nelson arrived at 12:05 pm.

Cunningham/Stanton moved to approve the remainder of the consent docket: minutes of the October 17, 2016 special meeting, financial report for September 2016, and the activity report for September 2016. The votes were as follows: Adney, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Nelson, yes; Stanton, yes. Motion approved.

The Board next heard status reports:

a) Library programming: Reynolds reported on upcoming programs for the month of November. The last two LTAI programs will be held on November 1 & 15. On November 11, 4:00 pm, SPL will welcome storyteller, John Hinkle, who will be in costume as a WWI general while explaining the events of the Great War. On November 17, 7:00 pm, the OSU Science Café will present a community program on Archival Science: Preserving Family and Organizational History. ODL will be bringing digitization equipment to SPL for community members to preserve personal materials and possibly give copies to SPL to archive and ODL's Oklahoma Images Project. The dates are November 29 - December 1. SPL is sponsoring a genealogy class, November 30, for Mt. Zion church members to hopefully collect more information on Stillwater's Black history. On December 4, the Winter Reading Program will kick off with a family event in partnership with OSU student athletes. WRP will continue through February 4. Also, the Children's department reports that Kelsey (part-time assistant) attends the OSU Art Museum's Family Day every 2nd Saturday of the month as an outreach of SPL.

Albright arrived at 12:15 pm.

Next, Board discussed possible action regarding FY17 Stillwater Public Library revised budget submitted to City Manager's office. Reynolds distributed & reviewed copies of the revised budget along with alternate funding sources for the remainder of FY17 for those board members who could not attend the October 17 special board meeting. She explained the City Manager has asked all city departments to cut their current budget by 20%. The Library Board approved at their October 17 meeting a 9.87% cut. Budgets from all city departments will be taken to the City Council for approval on either November 7 or November 17. No action was taken at this time.

Next, Board considered space agreement renewal with the Stillwater Literacy Council for 2017. Albright/Nelson moved to approve space agreement renewal with Stillwater Literacy Council for 2017. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Nelson, yes; Stanton, yes. Motion approved.

Next, Board considered 2017 schedule for regular meetings. Reynolds explained the December meeting has been scheduled for the 3rd Tuesday instead of the 4th Tuesday due to holidays. Stanton/Adney moved to approve the 2017 schedule for regular meetings with one date change. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Nelson, yes; Stanton, yes. Motion approved.

Board next considered an appointment to the Library Art Committee. Reynolds explained the current members are Robin Cornwell and Sally Harris. Harris is no longer on the Library Board. Cornwell will remain on the committee and asked for volunteers. Cara Adney volunteered to replace Harris. Crethar/Cunningham moved to approve Cornwell and Adney as members of the Library Art Committee. The votes were as follows: Adney, yes; Albright, yes; Cornwell, yes; Crethar, yes; Cunningham, yes; Nelson, yes; Stanton, yes. Motion approved.

Meeting adjourned at 12:40 pm.

Respectfully submitted,

Teresa Chaufy
Recording Secretary