



**AGENDA
SPECIAL MEETING
STILLWATER PUBLIC LIBRARY TRUST BOARD
VIA VIDEOCONFERENCE
September 9, 2020 | 4:00 P.M.
library.stillwater.org**

Notice: This meeting will be conducted via videoconferencing. The meeting will be available to watch via a videoconferencing link at:

<https://us02web.zoom.us/j/82409989421?pwd=VIZUZU5ZTHpCUVpUSEdxSjJQN2sxZz09>

Computers are available at the Stillwater Public Library for viewing the meeting.

Notice regarding Public Comment Stillwater City Code, Section 2-53(a) & (b), provides that taxpayers or residents of the city, or their authorized legal representatives, may address the Board at a regularly scheduled meeting on any item of business listed on the meeting agenda provided they have submitted a written request by 3:00 PM the day of the meeting by emailing stacy.delano@stillwater.org. Login information to participate via videoconference will be provided prior to the meeting.

For those wishing to speak via teleconferencing, please provide a phone number and someone will call you before the public comments portion of the agenda to place you in a queue. If you do not have computer access to complete a request, please call (405) 372-3633 x8124 for assistance by 3:00 PM the day of the meeting.

NOTE: Should a connection with any one of the Trust Board members present for the videoconference be lost, the meeting will be recessed up to a maximum of 30 minutes to re-establish the connection. If reconnection is not possible, the meeting will be **reconvened on Sept. 16, 2020, at 4:00 PM.**

Library Trust Board Member**Method of Participation**

Barbara Miller	Remotely-Via Videoconference
Cindy Finkle	Remotely-Via Videoconference
Linda Burks	Remotely-Via Videoconference
Sandeep Nabar	Remotely-Via Videoconference
Matt Hull	Remotely-Via Videoconference

1. CALL MEETING TO ORDER

2. CONSENT DOCKET

*Items listed on the consent docket are routine administrative matters that may be approved by a single vote with or without discussion. **The Trust Board will take action at this meeting (including a vote or series of votes) on these items collectively as part of the Consent Docket.***

- a. Approval of minutes: August 12, 2020 Special Meeting

3. GENERAL ORDERS

The Trust Board will discuss and take action at this meeting (including a vote or series of votes) on each item listed under General Orders unless the agenda entry specifically states that no action will be taken.

- a. Status Report: Expenditures from Stillwater Public Library Trust Projects (no action on this item)
- b. Status Report: Donations made to the Stillwater Public Library Trust (no action on this item)
- c. Status Report: Exchange Bank Statement (no action on this item)
 - i. Interest received – not recorded in City system
 - ii. Date of Maturity – 9/28/2024 (2.63%)
- d. Status Report: RCB CD (no action on this item)
 - i. Interest received
 - July \$102.75
 - ii. Date of Maturity - 5/13/2024 (3.00%)
- e. Status Report: Vanguard Statement (no action on this item)
 - i. VFIAX (1) - \$1,6522.90 (June 29, 2020) **\$18,997.85** (Sept. 1, 2020)
 - ii. VFIAX (2) - \$218,595.72 (June 29, 2020) **\$251,338.91** (Sept. 1, 2020)
 - iii. VBIAX (List) - \$86,116.43 (June 29, 2020) **\$93,890.67** (Sept. 1, 2020)
 - iv. VMFXX - \$49,346.30 (June 29, 2020) **49,562.520** (Sept. 1, 2020)
- f. Claim on Cash Report (no action on this item)
 - i. \$31,802.62 (as of Sept. 1, 2020)

- g. Mabel King Fund balance (no action on this item)
 - i. \$53,633.38 (as of March 6, 2020)
- h. Status Report: Trailing 3 year (12 quarter) average of Library Trust total market value (no action on this item)
- i. Consider FY20 Stillwater Public Library Trust Report
- j. Consider calendar year 2021 schedule of meetings

4. REPORTS FROM OFFICERS & BOARDS

Announcements and remarks about matters of general interest may be made by the Board Members or Director at this time. Items of Trust business that may require discussion or action (including a vote or series of votes) are listed below.

- a. Miscellaneous items from the Library Director
- b. Miscellaneous items from the Trust Board

5. QUESTIONS & INQUIRIES

6. ADJOURN

The City of Stillwater encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, please notify the Library Director at least 48 hours prior to the meeting by calling 405.372.3633 ext 8124.

On _____, a true and correct copy of this agenda was posted on the kiosk outside City Hall, 723 S. Lewis Street.